

Community Services Advisory Board - 2025 Work Plan

Mandate of Community Services Advisory Board (CSAB)

The mandate of CSAB is to provide advice regarding grant funding allocations and to have a key role in developing a long term plan for community services in the City.

CSAB Goals for 2025

Priority 1	Family and Community Support Services (FCSS): Work continues throughout the year, visits to funded programs, presentation and strategic discussions on the next funding cycle (2026-2028).
Priority 2	Community Services: Advise Council and City administration on community services in Edmonton
Priority 3	Community Investment Operating Grant: Support with review of implementation and grant applications for 2025 cycle.

Work Plan

DATES	DISCUSSION TOPIC	OUTCOME	TIMELINE ITEMS
January 28	Council Report Presentation & Discussion: <ul style="list-style-type: none"> Public Spaces Bylaw (J. Lema, M. Gunther) 	Learn about the Council Report and changes from the previous iteration of the Bylaw proposal. Decision on whether to advise Council.	<ul style="list-style-type: none"> Bylaw 20700 - Public Spaces Bylaw - Additional Information (CPSC, February 10)
	FCSS: <ul style="list-style-type: none"> 2026-2028 Funding Cycle 	Review proposed plan for next funding cycle. Review priorities identified by Board	

	<ul style="list-style-type: none"> Board Chair Event debrief 	Chairs and reflect into the 2025 work plan.	
	<p>Strategic Planning:</p> <ul style="list-style-type: none"> Work plan development Identify learning opportunities 	Identify priority work to finalize the 2025 work plan.	
February 25	<p>City Presentation (Presenter TBD):</p> <ul style="list-style-type: none"> FCSS priorities for the 2026-2028 funding cycle Homeless Prevention & Mental Health Community Plan 	Gain an understanding of the funding priorities, to support the assessment process of FCSS applications. Learn about current strategies on homeless prevention and mental health.	<ul style="list-style-type: none"> FCSS program application opens (February / March)
March 26	<p>FCSS:</p> <ul style="list-style-type: none"> 2026-2028 funding cycle orientation for assessment Spring Board Chair event planning 	<p>Understand the process for assessing FCSS applications, expectations, checking biases and conflict of interest.</p> <p>Community engagement. Opportunity for FCSS funded agency Board Chairs to build relationships with each other, as well as to discuss issues and concerns facing the not for profit sector to CSAB.</p>	<ul style="list-style-type: none"> CS02082: Violence Prevention Action Plan - Update (CSPC, March 3) CS02575: Transition Strategy for Homelessness Related Services (CPSC, March 31) Annual Report presentation at Council (March 10)
April 22	<p>FCSS:</p> <ul style="list-style-type: none"> 2026-2028 funding cycle applications Spring Board Chair event planning 	Support and review of 2026-2028 funding cycle applications, throughout the month of April	

May 27	Board Development: <ul style="list-style-type: none"> • New board member orientation • Board learning opportunity 	Provide information to new board members and a refresher to current members. An opportunity to meet and engage with other board members.	<ul style="list-style-type: none"> • New board member starts
May (Date TBD)	Board Chair Event <ul style="list-style-type: none"> • Event for FCSS Board Chairs: Opportunity for relationship building, issue and trend identification. Partner with ECVO. 		
June 24	FCSS: <ul style="list-style-type: none"> • Support and review of 2026-2028 funding cycle applications 		<ul style="list-style-type: none"> • CS02840: Connections & Exchanges Annual Update (CPSC, June 16)
July	No Meeting (Summer Break)		
August 26	City / Community Presentation: <ul style="list-style-type: none"> • TBD 		
September 23	Community Presentation & Discussion: <ul style="list-style-type: none"> • Edmonton Chamber of Voluntary Organization (ECVO) 	Learn about the non-profit sector in Edmonton and how ECVO is supporting organizations working better together.	
October 28	Board & FCSS Subcommittee Recognition	Opportunity to recognize board and subcommittee members.	<ul style="list-style-type: none"> • Municipal Election (October 20)
November 25	City / Community Presentation: <ul style="list-style-type: none"> • TBD 		
December	No Meeting (Holiday Break)		

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*This plan will be adjusted as topics of interest, or CSAB perspective is required throughout the year.

Sub-Committees for Council’s Consideration

Name of the Sub-Committee	Rationale	Composition of the Sub-Committee
<p>Family and Community Support Services (FCSS) Sub-Committee</p>	<p>This sub-committee is required to complete the action items listed under Priority 1: Family and Community Support Services (FCSS) Program. The sub-committee will provide advice to the CSAB about the allocation of funds as required under the Family and Community Support Services (FCSS) legislation, support the monitoring and evaluation of the programs and provide advice and knowledge of the social environment in Edmonton as required.</p> <p>As well, the FCSS sub-committee will bring recommendations on funding allocations to CSAB before the final recommendations are approved.</p> <p>A FCSS sub-committee has existed for the past 19 years of the Community Services Advisory Board. This sub-committee ensures the ongoing support for the substantial workload of the FCSS program, while providing time in Committee meetings to focus on discussing other priorities of the Committee.</p>	<p>The sub-committee must consist of a minimum of six members that will be responsible for the goal and action items of this sub-committee. A minimum of four Council appointed CSAB members will be required on the sub-committee. Additionally, the Committee would like to invite non-board members to join the sub-committee to support the work.</p> <p>Currently, the majority of all community members on the FCSS sub-committee are past CSAB board members. Whereas, the other sub-committee members were included for their specific community expertise and funder representation.</p>