



## EDMONTON TRANSIT SERVICE ADVISORY BOARD - 2024 ANNUAL REPORT AND 2025 WORK PLAN

### RECOMMENDATION

That the Edmonton Transit Service Advisory Board's request to establish four sub-committees for the 2025 Work Plan, as outlined in Attachment 3 of the March 10, 2025, Office of the City Clerk report OCC02862, be approved.

#### Report Purpose

#### Decision required

### REPORT

In accordance with Bylaw 18156, Council Committees Bylaw, this report provides the Edmonton Transit Service Advisory Board (ETSAB)'s annual update, including the previous year's work plan, resource allocations, and the proposed work plan for the upcoming year.

#### 2024 Annual Report

The 2024 Annual Report provides a summary of ETSAB's work over the past year, including:

- Goals and Accomplishments - key results and progress
- Meeting Summary - key topics and motions addressed during meetings
- Reports and Communications to Council - formal submissions and recommendations

#### 2024-2025 Resource Information

The 2024-2025 Resource Information outlines the fiscal and human resources used in 2024 and projects the resource requirements for 2025.

#### 2025 Work Plan

The 2025 Work Plan provides goals for 2025, which align with ETSAB's mandate and Council's strategic objectives. It includes:

- 2025 Goals and Action Items - key focus areas and steps required to achieve each goal
- Expected Outcomes - anticipated impacts and benefits of the planned work

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- Collaborating Partners/Stakeholder - other groups and stakeholders involved in achieving the goals

## **Sub-Committee Request**

ETSAB is seeking Council's approval to establish four sub-committees to support its 2025 goals. The sub-committees will focus on fare funding gap, ARC Card, mapping and navigation, and pet friendly transit. The sub-committees are meant to help divide the work of the main Committee among members.

Further details are provided in the 2025 Work Plan (Attachment 3).

The Edmonton Transit Service, which provides administrative support to ETSAB, has indicated that it can only support two sub-committees at a time, anything beyond that will be unfunded. However, ETSAB proposed deferring the start dates of two sub-committees until the first two sub-committees have completed their work.

## **ATTACHMENTS**

1. Edmonton Transit Service Advisory Board - 2024 Annual Report
2. Edmonton Transit Service Advisory Board - 2024-2025 Resource Information
3. Edmonton Transit Service Advisory Board - 2025 Work Plan