

BYLAW 21120 - Amendments to Bylaw 18156 Council Committees Bylaw

Recommendation

1. That Bylaw 21120 be given the appropriate readings.
2. That Councillor _____ be removed as a member of Utility Committee.
3. That the following Councillors be appointed to Infrastructure Committee: _____, _____, _____ and _____.

Purpose

To amend the Council Committees Bylaw, Bylaw 18156, to create the Infrastructure Committee as an additional Standing Committee, establish its mandate and membership and make consequential amendments to the mandates and membership of other Standing Committees.

Readings

Bylaw 21120 is ready for three readings.

A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving to third reading, Council must unanimously agree “That Bylaw 21120 be considered for third reading.”

Previous Council/Committee Action

At the February 25/26, 2025, City Council meeting, the following motion was passed:

1. That Administration prepare amendments to Bylaw 18156 Council Committees Bylaw as follows:
 - a. establishing an Infrastructure Committee of Council comprised of four Councillors,
 - b. Mayor is the Chair,
 - c. reduce the number of Council members of Utility Committee from six to five,
 - d. the mandate of the Infrastructure Committee would be as follows:
 - the mandate of Infrastructure Committee is the delivery, renewal and decommissioning of City infrastructure, including:
 - i. Financial implications of capital projects, and

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- ii. Capital project design and delivery,
- and
- e. any other ancillary adjustments as required.

REPORT

At the December 10, 2024, City Council meeting, Council directed Administration to prepare a report outlining considerations to create a new standing committee focused on infrastructure. At the February 25/26, 2025, City Council meeting, Council directed Administration to prepare bylaw amendments to establish an infrastructure committee, including its membership and mandate. Bylaw 21120 contains the amendments necessary to establish an Infrastructure Committee as a Standing Committee of Council.

The proposed mandate for the Infrastructure Committee is delivery, renewal and decommissioning of City infrastructure, including;

- Financial implications of capital projects, and
- Capital project design and delivery

The Infrastructure Committee will have the same authorities as existing Standing Committees to:

- receive reports for information
- send items to Council with or without a recommendation
- direct the City Manager to provide additional information or perform new work provided that doing so will not affect the approved operating or capital budgets
- approve any agreement that exceeds the City Manager's delegated authority.

No changes to the City Manager's authority as set out in the City Administration Bylaw, Bylaw 16620, are proposed.

As the proposed mandate of the Infrastructure Committee overlaps with the mandates of existing Standing Committees, amendments to the mandates of Executive Committee and Urban Planning Committee are also proposed. See Attachment 2 for a redline version of the proposed amendments.

In addition, as directed by Council, the Bylaw proposes reducing the membership of Utility Committee from six to five members of Council.

If Bylaw 21120 is passed at the March 18, 2025, City Council meeting and comes into force immediately, the new Infrastructure Committee will be established and Council must name four Councillors to form the membership of the Committee for the remainder of the 2021-2025 Council term. In addition, one member of Council must be removed from Utility Committee. Administration will work with the Chair to schedule the first meeting of Infrastructure Committee as early as April, and future reports will be routed to the Committee based on the new mandates.

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Community Insight

This bylaw amendment responds to a Council motion regarding Council's governance structure; public engagement to prepare this bylaw was not conducted.

Attachments

1. Bylaw 21120
2. Proposed Amendments - Redline

Others Reviewing the Report

- M. Plouffe, Chief People Officer and City Solicitor