

Jurisdictional Scan - Honoraria and Expenses for Council Committees

Municipality	Edmonton	Calgary	Lethbridge	Grande Prairie	St. Albert	Spruce Grove	Red Deer
Policy	<ul style="list-style-type: none">• Council Policy Council Procedure C628A - Honoraria and Expenses for City Agencies	<ul style="list-style-type: none">• Council Policy Remuneration and Expenses for Public Members Serving on Council-Established Boards, Commissions and Committees	<ul style="list-style-type: none">• Council Policy CC-67 Page 227 Honorariums for Boards, Committees and Commissions	<ul style="list-style-type: none">• Bylaw C-1422 A Bylaw for the purpose of establishing Boards and Committees	<ul style="list-style-type: none">• Council Policy C-CAO-25 Honorarium Payments	<ul style="list-style-type: none">• Remuneration policy included in individual Committee bylaws	<ul style="list-style-type: none">• Council Policy GP-C-2.7• Expenses for Council Committee, Board & Commission Members
Honoraria Policy	Yes	Yes	Yes	Yes	Yes	Limited: Quasi-judicial only	No
Elegibility Criteria	<ul style="list-style-type: none">• Honoraria only for attendance at City agency meetings.• Remuneration excludes subcommittees and other tasks.	<ul style="list-style-type: none">• Honoraria only for attendance at City agency meetings.• Additional remuneration for Council-requested meetings and approved duties performed outside regular meetings	<ul style="list-style-type: none">• Honoraria for attendance at City agency meetings, hearings, and mandatory training.• Honoraria limited to Council-appointed members.• Participation must be active (e.g. camera on if virtual)• Chairs receive recognition for additional work.• No compensation for preparation time or tasks outside regular meetings.	<ul style="list-style-type: none">• Advisory Committees are considered volunteer positions and do not receive honorarium• Exception: Complaint Adjudication Committee	<ul style="list-style-type: none">• Honoraria not provided.• Exceptions exist where specified by bylaw or via fee-for-service agreements.	<ul style="list-style-type: none">• n/a	<ul style="list-style-type: none">• n/a

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			<ul style="list-style-type: none">Honoraria provided only if members attend more than 50% of their regularly scheduled meetings for the calendar year.				
Eligible Expenses	<ul style="list-style-type: none">Out-of-pocket expenses for attending meetings in person (e.g. parking, bus fare, taxis).Travel time reimbursement for one hour each way for in-person meetings.Conference or training travel is reimbursed as per the travel reimbursement policies applicable to City employees.Child/elder/ special needs care reimbursed for meeting duration onlyMileage will not	<ul style="list-style-type: none">Compensated for accessibility supports, dependent care (up to \$1,000 annually), tobacco products/ accessories for cultural ceremoniesTransit fare or parking for in-person meetingsMeal costs for in-person duties over four continuous hoursChairs and Administrative Resources of City agencies will approve stipends or expenses in accordance with the Council Policy.Mileage will not be reimbursed	<ul style="list-style-type: none">No details provided in policy.	<ul style="list-style-type: none">No details provided in policy.	<ul style="list-style-type: none">No details provided in policy.	<ul style="list-style-type: none">n/a	<ul style="list-style-type: none">Conferences, seminars, or special meetings for reasonable, direct or out of pocket expenses, provided that adequate budget provisions have been made for such expenses.

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	be reimbursed						
Sub-Committee Pay	No	Yes, only if the sub-committee is established by Council.	No	No details provided in policy.	No, unless otherwise provided in the Committee bylaw or approved by Council.	n/a	n/a
Remuneration Schedules	<p><u>Advisory Committees and Decision-Making Bodies</u></p> <ul style="list-style-type: none">Up to 5 Hours<ul style="list-style-type: none">Member: \$100Chair: \$125Over 5 Hours<ul style="list-style-type: none">Member: \$200Chair: \$250 <p><u>Ad Hoc Committees and Task Forces</u></p> <ul style="list-style-type: none">Members: Flat rate honorarium of \$2,000.Chair: Flat rate honorarium of \$2,500.	<p><u>Remuneration Rates for Public Members</u></p> <ul style="list-style-type: none">Up to and including 2 hours:<ul style="list-style-type: none">Member: \$150Chair: \$200Co-Chair, Vice-Chairs: \$175More than 2 Hours, up to 4 Hours<ul style="list-style-type: none">Member: \$205Chair: \$295Co-Chair, Vice-Chairs: \$250More than 4 Hours<ul style="list-style-type: none">Member: \$360Chair: \$485Co-Chair, Vice-Chairs: \$425	<p><u>Standing or Adhoc Advisory Committee Regular Meetings</u></p> <ul style="list-style-type: none">Member - \$25.00Chair - \$50.00 <p><u>Standing or Ad hoc Boards and Commissions Regular Meetings</u></p> <ul style="list-style-type: none">Member - \$100.00Chair - \$125.00 <p><u>Tribunal Hearings</u></p> <ul style="list-style-type: none">Member - \$164.00Chair - \$219.00 <p><u>Training</u></p> <ul style="list-style-type: none">New Member City Clerk's Board Governance - \$50.00Tribunal Mandatory Training (new member or recertification and	<p><u>Complaint Adjudication Committee (Advisory)</u></p> <ul style="list-style-type: none">Per diem rate for in-person meetings:<ul style="list-style-type: none">\$200.00 for each full day (at least 4 hours)\$100.00 for each half day (at least 2 hours).All other committees are considered volunteer positions and do not receive honorarium.	<ul style="list-style-type: none">The Chief Administrative Officer establishes an appropriate honorarium amount.Monetary honoraria is limited to a maximum of \$500.00, unless authorized by the Chief Administrative Officer.	<ul style="list-style-type: none">Public Members of Advisory Committees typically do not receive honoraria.Youth Members are awarded a \$500 bursary after the end of the appointment and upon registration in a Certification Program.	n/a

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			<div>examination) - \$100/day</div> <div>Combative Sports Commission Events</div> <div><div>• Member - \$100/day</div><div>• Chair - \$125/day</div><div>• Vice Chair - \$125/day</div><div>• Medical Coordinator - \$125/day</div></div> <div>Wrestling Events</div> <div><div>• \$50.00</div></div>				