



## Executive Committee - Minutes

June 4, 2025

9:30 a.m.

Council Chamber, 2nd floor, City Hall

Present: A. Sohi, A. Paquette, K. Principe, K. Tang

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### 1. Call to Order and Related Business

#### 1.1 Call to Order and Land Acknowledgement

Mayor A. Sohi called the meeting to order at 9:35 a.m., Wednesday, June 4, 2025, and acknowledged that Executive Committee meets on the traditional land of Treaty 6 Territory and the Métis homeland. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauteaux, Blackfoot, Nakota Isga, as well as Métis and Inuit, and now settlers from around the world.

#### 1.2 Roll Call

Mayor A. Sohi conducted roll call and confirmed the attendance of Members of Executive Committee.

Councillor T. Cartmell was absent with notice.

Councillors A. Knack, E. Rutherford, A. Stevenson and J. Wright; E. Robar, City Manager; N. Jacobsen, B. Tyson and R. Yusuf, Office of the City Clerk, were also in attendance.

#### 1.3 Adoption of Agenda

**Moved by:** K. Principe

That the June 4, 2025, Executive Committee meeting agenda be adopted with the following changes:

Additions:

- 7.1 2024 Business Improvement Area Annual Reports and Audited Financial Statements  
- Attachments 4 and 14

Replacement report

- 7.1 2024 Business Improvement Area Annual Reports and Audited Financial Statements  
- Urban Planning and Economy report UPE02878

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

**1.4 Approval of Minutes**

**Moved by:** K. Tang

That the May 14, 2025, Executive Committee meeting minutes be approved.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

**1.5 Protocol Items**

**1.5.1 Anniversary of D-Day and Marty Jones' 100th Birthday (K. Principe)**

Councillor K. Principe, on behalf of Executive Committee, acknowledged that June 6 marks the 81st anniversary of D-Day, when allied troops invaded beaches across Normandy, turning the tide of the Second World War. Recognition was also extended to the heroes who helped change the course of history. Present in Council Chamber was Mr. Marty Jones, who participated in the D-Day landings when he was only 19-years old. Mr. Jones was an aerial gunner aboard the HMCS Prince Henry.

**1.5.2 National Indigenous History Month (A. Paquette)**

Councillor A. Paquette, on behalf of the Executive Committee, recognized that June is National Indigenous History Month, a time

to recognize the rich history, heritage, resilience and diversity of First Nations, Inuit and Métis.

## **2. Items for Discussion and Related Business**

### **2.1 Select Items for Debate**

The following items were selected for debate: 6.1, 7.1, 7.2, 7.3 and 7.4.

### **2.2 Vote on Reports not Selected for Debate**

All items were selected for debate.

### **2.3 Requests to Speak**

There were no Requests to Speak.

### **2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

## **3. Councillor Inquiries**

There were no Councillor Inquiries.

## **4. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

## **5. Requests to Reschedule Reports**

There were no Requests to Reschedule Reports.

## **6. Unfinished Business**

### **6.1 Compliance of Contracted Service Providers with Living Wage Requirements - Annual Report**

The following member of Administration's delegation made a presentation:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

The following member of Administration's delegation answered questions:

- S. Sohrabi, Financial and Corporate Services

**Moved by:** A. Sohi

That Executive Committee meet in private pursuant to sections 16 (disclosure harmful to the business interests of a third party) and 27

(privileged information) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 6.1.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

Executive Committee met in private at 11:03 a.m., Wednesday, June 4, 2025.

The following members of Administration's delegation answered questions:

- S. Sohrabi, Financial and Corporate Services
- A. Sharma, City Operations
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

**Moved by:** A. Sohi

That Executive Committee meet in public.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

Executive Committee met in public at 11:23 a.m., Wednesday, June 4, 2025.

**Moved by:** K. Tang

1. That the May 14, 2025, Financial and Corporate Services report FCS02573, be received for information.
2. That Attachments 1 and 2 of the May 14, 2025, Financial and Corporate Services report FCS02573 remain private pursuant to sections 16 (disclosure harmful to the business interests of a third party) and 27 (privileged information) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

## **7. Public Reports**

## **7.1 2024 Business Improvement Area Annual Reports and Audited Financial Statements**

The following member of Administration's delegation made a presentation and answered questions:

- A. Laliberte, Urban Planning and Economy

The following member of the delegation made a presentation and answered questions:

- T. Janes, Stony Plain Road and Area Business Association

The following members of Administration's delegation answered questions:

- C. Gordon, Urban Planning and Economy
- J. Robinson, City Operations
- E. Robar, City Manager
- J. Flaman, Deputy City Manager, Community Services

The following members of the delegation answered questions:

- W. Chen, Chinatown Business Association
- J. Ho, Chinatown Business Association
- L. Kiflemariam, 124th Street and Area Business Association
- E. Estrada, Alberta Avenue business Association

**Moved by:** A. Sohi

That the June 4, 2025, Urban Planning and Economy report UPE02878, be received for information

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

**Moved by:** A. Paquette

### **Fort Road Business Improvement Area Strategy**

That Administration work with the Fort Road Business Improvement Area (BIA) and other partners to co-develop a strategy that improves the

aesthetics, infrastructure and both the perceptions and reality of public safety along Fort Road and adjacent area within the BIA, and provide a report to Committee that includes:

- Identification of existing services and grant options that can be leveraged to address cleanliness, lighting, signage, maintenance, placemaking, design improvements, beautification and public realm enhancements;
- Identification and implementation of existing actions that can be taken to improve aesthetics, infrastructure and public safety within existing budgets, including budget reallocations and delegated authority that includes a list of rapid and immediate actions completed since June 2025;
- Identification of additional implementation options, including estimated budget, listed in priority order that could be taken should additional funding and/or resources become available. This may include actions such as strategies to improve the business environment, an ongoing action plan addressing social disorder or a plan to address infrastructure degradation.

**Due Date: Second Quarter 2026, Executive Committee**

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

## **7.2 2024 Investment Committee Annual Report**

The following member of Administration's delegation made a presentation and answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

The following member of Administration's delegation answered questions:

- S. McPherson, Financial and Corporate Services

**Moved by:** K. Tang

That the June 4, 2025, Financial and Corporate Services report FCS02851, be received for information.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

**7.3 2025 Pilot Branch Budget Presentation - Corporate Procurement and Supply Services**

The following members of Administration's delegation made a presentation and answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- O. Zakoc, Financial and Corporate Services
- S. Sohrabi, Financial and Corporate Services

The following members of Administration's delegation answered questions:

- E. Robar, City Manager
- N. Chow, Financial and Corporate Services

**Moved by:** A. Paquette

That Executive Committee meet in private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 7.3.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

Executive Committee met in private at 2:57 p.m., Wednesday, June 4, 2025.

The following members of Administration's delegation answered questions:

- E. Robar, City Manager
- S. Sohrabi, Financial and Corporate Services
- C. Suarez, Financial and Corporate Services
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

**Moved by:** A. Sohi

That Executive Committee meet in public.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

Executive Committee met in public at 3:32 p.m., Wednesday, June 4, 2025.

**Moved by:** A. Sohi

That the June 4, 2025, Financial and Corporate Services report FCS03029, be received for information.

In Favour (3): A. Sohi, K. Principe, and K. Tang

Opposed (1): A. Paquette

**Carried (3 to 1)**

#### **7.4 Sole Source Request for Geographic Information System (GIS) Software Agreement**

The following members of Administration's delegation answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- D. Croft, Financial and Corporate Services
- R. Loga, Financial and Corporate Services

**Moved by:** K. Tang

That a sole source agreement for Geographic Information System (GIS) software and services between the City of Edmonton and Esri Canada Ltd., for an amount not to exceed \$18.3 million (inclusive of GST) over 10 years beginning January 1, 2027, and ending December 31, 2036, as outlined in the June 4, 2025, Financial and Corporate Services report FCS03009, be approved and that the agreement be in form and content acceptable to the City Manager.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**



**8. Responses to Councillor Inquiries**

There were no Responses to Councillor Inquiries on the agenda.

**9. Private Reports**

There were no Private Reports on the agenda.

**10. Motions Pending**

**10.1 Visible Investments - Proactive Signage for Upcoming Infrastructure Projects (A. Paquette)**

The following members of Administration's delegation answered questions:

- C. Walbaum, Acting Deputy City Manager, Integrated Infrastructure Services
- E. Robar, City Manager

**Moved by:** A. Paquette

**Visible Investments - Proactive Signage for Upcoming Infrastructure Projects**

That Administration provide a report reviewing a city-wide strategy to visibly and proactively communicate upcoming infrastructure projects with the goal of increasing public awareness, reinforcing responsible planning, and demonstrating the City's commitment to core infrastructure, including:

1. Advance Signage at Project Locations - installing branded signage at sites where capital projects are scheduled, with messages such as "Renewal Coming 2026", placed approximately 18 months, or best recommendation, prior to construction;
2. Digital Enhancements - including QR codes or short links on signage that connect residents to more information about project timelines, scope, and benefits;
3. Strategic and Equitable Rollout - prioritizing signage in areas where aging infrastructure may contribute to perceptions of neglect, underinvestment, or frustration; and
4. Consistent Messaging and Visual Identity - creating a recognizable design and messaging approach - modelled after successful campaigns such as the Canada Action Plan - to build city-wide recognition and confidence.

**Due Date: Third Quarter 2026, Executive Committee**

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

**10.2 Arterial Road Paving Renewal Analysis (K. Tang)**

The following members of Administration's delegation answered questions:

- C. Walbaum, Acting Deputy City Manager, Integrated Infrastructure Services
- P. Ladouceur, Integrated Infrastructure Services
- C. Zerebeski, City Operations

**Moved by:** K. Tang

That Executive Committee recommend to City Council:

That Administration perform an analysis of arterial road paving renewal based on condition priorities and provide a report with options to increase funding for the Arterial Renewal Program in 2026 as part of the 2025 Fall Supplemental Capital Budget Adjustment.

In Favour (4): A. Sohi, A. Paquette, K. Principe, and K. Tang

**Carried (4 to 0)**

**11. Notices of Motion and Motions without Customary Notice**

**11.1 Tax Forgiveness Options - Homes 4 Hope (K. Principe)**

Councillor K. Principe stated that at the next regular meeting of Executive Committee, the following motion would be moved:

That Administration provide a report to Executive Committee including background and outlining the tax forgiveness options for 13039 83 Street (Homes 4 Hope - Account 6390447) for the 2022, 2023 and 2024 taxation years.

- Notice of Motion Given: June 4, 2025, Executive Committee

**11.2 Manning Freeway Pedestrian Bridge Feasibility Assessment (A. Paquette)**

Councillor A. Paquette stated that at the next regular meeting of Executive Committee, the following motion would be moved:

That Administration provide an estimate of what resources would be required to complete a high-level feasibility assessment for a pedestrian bridge crossing over Manning Freeway at Manning Town Centre and provide a memo to Council.

- Notice of Motion Given: June 4, 2025, Executive Committee

## **12. Adjournment**

The meeting adjourned at 4:56 p.m., Wednesday, June 4, 2025.

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Chair

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City Clerk