

Jurisdictional Scan - Honoraria and Expenses for Council Committees

Municipality	Edmonton	Calgary	Lethbridge	Grande Prairie	St. Albert	Spruce Grove	Red Deer
Policy	<ul style="list-style-type: none"> Council Policy Council Procedure C628A - Honoraria and Expenses for City Agencies 	<ul style="list-style-type: none"> Council Policy Remuneration and Expenses for Public Members Serving on Council-Established Boards, Commissions and Committees 	<ul style="list-style-type: none"> Council Policy CC-67 Page 227 Honorariums for Boards, Committees and Commissions 	<ul style="list-style-type: none"> Bylaw C-1422 A Bylaw for the purpose of establishing Boards and Committees 	<ul style="list-style-type: none"> Council Policy C-CAO-25 Honorarium Payments 	<ul style="list-style-type: none"> Remuneration policy included in individual Committee bylaws 	<ul style="list-style-type: none"> Council Policy GP-C-2.7 Expenses for Council Committee, Board & Commission Members
Honoraria Policy	Yes	Yes	Yes	Yes	Yes	Limited: Quasi-judicial only	No
Elegibility Criteria	<ul style="list-style-type: none"> Honoraria only for attendance at City agency meetings. Remuneration excludes subcommittees and other tasks. 	<ul style="list-style-type: none"> Honoraria only for attendance at City agency meetings. Additional remuneration for Council-requested meetings and approved duties performed outside regular meetings 	<ul style="list-style-type: none"> Honoraria for attendance at City agency meetings, hearings, and mandatory training. Honoraria limited to Council-appointed members. Participation must be active (e.g. camera on if virtual) Chairs receive recognition for additional work. No compensation for preparation time or tasks outside regular meetings. 	<ul style="list-style-type: none"> Advisory Committees are considered volunteer positions and do not receive honorarium Exception: Complaint Adjudication Committee 	<ul style="list-style-type: none"> Honoraria not provided. Exceptions exist where specified by bylaw or via fee-for-service agreements. 	<ul style="list-style-type: none"> n/a 	<ul style="list-style-type: none"> n/a

Municipality	Edmonton	Calgary	Lethbridge	Grande Prairie	St. Albert	Spruce Grove	Red Deer
			<ul style="list-style-type: none"> Honoraria provided only if members attend more than 50% of their regularly scheduled meetings for the calendar year. 				
Eligible Expenses	<ul style="list-style-type: none"> Out-of-pocket expenses for attending meetings in person (e.g. parking, bus fare, taxis). Travel time reimbursement for one hour each way for in-person meetings. Conference or training travel is reimbursed as per the travel reimbursement policies applicable to City employees. Child/elder/special needs care reimbursed for meeting duration only Mileage will not 	<ul style="list-style-type: none"> Compensated for accessibility supports, dependent care (up to \$1,000 annually), tobacco products/ accessories for cultural ceremonies Transit fare or parking for in-person meetings Meal costs for in-person duties over four continuous hours Chairs and Administrative Resources of City agencies will approve stipends or expenses in accordance with the Council Policy. Mileage will not be reimbursed 	<ul style="list-style-type: none"> No details provided in policy. 	<ul style="list-style-type: none"> No details provided in policy. 	<ul style="list-style-type: none"> No details provided in policy. 	<ul style="list-style-type: none"> n/a 	<ul style="list-style-type: none"> Conferences, seminars, or special meetings for reasonable, direct or out of pocket expenses, provided that adequate budget provisions have been made for such expenses.

Municipality	Edmonton	Calgary	Lethbridge	Grande Prairie	St. Albert	Spruce Grove	Red Deer
	be reimbursed						
Sub-Committee Pay	No	Yes, only if the sub-committee is established by Council.	No	No details provided in policy.	No, unless otherwise provided in the Committee bylaw or approved by Council.	n/a	n/a
Remuneration Schedules	<p>Advisory Committees and Decision-Making Bodies</p> <ul style="list-style-type: none"> Up to 5 Hours <ul style="list-style-type: none"> Member: \$100 Chair: \$125 Over 5 Hours <ul style="list-style-type: none"> Member: \$200 Chair: \$250 <p>Ad Hoc Committees and Task Forces</p> <ul style="list-style-type: none"> Members: Flat rate honorarium of \$2,000. Chair: Flat rate honorarium of \$2,500. 	<p>Remuneration Rates for Public Members</p> <ul style="list-style-type: none"> Up to and including 2 hours: <ul style="list-style-type: none"> Member: \$150 Chair: \$200 Co-Chair, Vice-Chairs: \$175 More than 2 Hours, up to 4 Hours <ul style="list-style-type: none"> Member: \$205 Chair: \$295 Co-Chair, Vice-Chairs: \$250 More than 4 Hours <ul style="list-style-type: none"> Member: \$360 Chair: \$485 Co-Chair, Vice-Chairs: \$425 	<p>Standing or Adhoc Advisory Committee Regular Meetings</p> <ul style="list-style-type: none"> Member - \$25.00 Chair - \$50.00 <p>Standing or Ad hoc Boards and Commissions Regular Meetings</p> <ul style="list-style-type: none"> Member - \$100.00 Chair - \$125.00 <p>Tribunal Hearings</p> <ul style="list-style-type: none"> Member - \$164.00 Chair - \$219.00 <p>Training</p> <ul style="list-style-type: none"> New Member City Clerk's Board Governance - \$50.00 Tribunal Mandatory Training (new member or recertification and 	<p>Complaint Adjudication Committee (Advisory)</p> <ul style="list-style-type: none"> Per diem rate for in-person meetings: <ul style="list-style-type: none"> \$200.00 for each full day (at least 4 hours) \$100.00 for each half day (at least 2 hours). All other committees are considered volunteer positions and do not receive honorarium. 	<ul style="list-style-type: none"> The Chief Administrative Officer establishes an appropriate honorarium amount. Monetary honoraria is limited to a maximum of \$500.00, unless authorized by the Chief Administrative Officer. 	<ul style="list-style-type: none"> Public Members of Advisory Committees typically do not receive honoraria. Youth Members are awarded a \$500 bursary after the end of the appointment and upon registration in a Certification Program. 	n/a

Municipality	Edmonton	Calgary	Lethbridge	Grande Prairie	St. Albert	Spruce Grove	Red Deer
			<p>examination) - \$100/day</p> <p><u>Combative Sports Commission Events</u></p> <ul style="list-style-type: none"> ● Member - \$100/day ● Chair - \$125/day ● Vice Chair - \$125/day ● Medical Coordinator - \$125/day <p><u>Wrestling Events</u></p> <ul style="list-style-type: none"> ● \$50.00 				