

ADMINISTRATIVE UPDATE ON THE AUDITOR'S DASHBOARD REPORT

Recommendation

That the June 24, 2025, Office of the City Manager report OCM03108, be received for information.

| | | | |
|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----|
| Requested Action | | Information only | |
| ConnectEdmonton's Guiding Principle | | ConnectEdmonton Strategic Goals | |
| CONNECTED This unifies our work to achieve our strategic goals. | | N/A | |
| City Plan Values | N/A | | |
| City Plan Big City Move(s) | N/A | Relationship to Council's Strategic Priorities | N/A |
| Corporate Business Plan | Managing the corporation | | |
| Council Policy, Program or Project Relationships | N/A | | |
| Related Council Discussions | June 24, 2025, Office of the City Auditor report OCA03100, Office of the City Auditor Recommendation Follow-up Dashboard Report - As at June 9, 2025 | | |

Executive Summary

- This report provides the status on outstanding recommendations that are overdue and outstanding recommendations whose due dates have been changed since the last Dashboard report.
 - As of June 9, 2025, there are 9 recommendations that are overdue but on target to meet revised due dates.

REPORT

Overdue Recommendations

1. Safety Codes Permits & Inspection Services - Recommendation 2 - Expand risk based model for inspections needed for new single detached residential

Second Revised Due Date: December 31, 2025

First Revised Due Date: December 31, 2024

Due Date: September 30, 2023

- To enhance the risk-based predictive AI model for residential inspections, Administration has integrated two new compliance monitoring events: Framing First Inspection and Insulation Vapor Barrier Inspection. The model's scope has also been expanded to include semi-detached homes. The effectiveness of this risk-based program hinges on the model's performance and the applicant's first-time pass rate. Testing and data analysis commenced in Q4 2023.
- The expanded system, launched on January 23, 2025, and successfully identified low-risk inspections in February and March. Fine-tuning of the model, documentation of the model's design and operational procedures are in progress. This positive trend indicates the recommendation will be completed by the revised due date.
- The Quality Management Plan (QMP) has been updated to clarify the compliance monitoring events eligible for the risk-based system.
- Revised due dates and delays stem from resource constraints arising from a shortage of specialized expertise.

2. City's Response to Homelessness - Recommendation 3 - Develop performance measures and evaluate the homelessness plan

Second Revised Due Date: December 31, 2025

First Revised Due Date: December 31, 2024

Due Date: December 31, 2023

- The City of Edmonton - Corporate Homelessness Plan was approved July 3, 2024 (Community Services report CS01759).
- Administration has finalized and implemented the performance measurement framework. Monitoring and evaluation continues to take place throughout 2025 for any updates that may be required.
- Administration is on target to meet the revised due date of December 31, 2025.

ADMINISTRATIVE UPDATE ON THE AUDITOR'S DASHBOARD REPORT

3. Grants and Subsidies - Recommendation 2 - Monitor and report on business area compliance

Revised Due Date: September 30, 2025

Due Date: March 31, 2024

- This recommendation involves developing monitoring mechanisms/tools to ensure compliance with governing documents to ensure funding arrangements are executed, managed and reported on in accordance with governing documents. Compliance and monitoring processes have been finalized.
- Initially, Administration had included a completion date of September 30, 2024, to align with the date the policy and procedure would be approved, which contained the formalized process for compliance monitoring. The revised date reflects the first time compliance monitoring will actually be performed. Compliance monitoring on these new funding arrangements will be carried out throughout late 2024 and 2025, with the expectation that the first round of compliance monitoring will be completed by fall 2025. The date revision is not due to delays in project implementation, but rather a change in how the completion date is defined.
- Administration is on target to meet the revised due date of September 30, 2025.

4. Grants and Subsidies - Recommendation 3 - Evaluate grant programs and subsidies

Revised Due Date: September 30, 2025

Due Date: March 31, 2024

- Development of guidance and policy updates (September 30, 2024) - Guidance has been developed and policies have been updated. Discussion on approach and new procedures with external organizations receiving funding from the City was completed in April 2024.
- Report on evaluations business areas conduct (September 30, 2025) - With the revised policies, all new funding arrangements will include the new outcome reporting requirements. The first reporting to Council will be in fall 2025 as external organizations receiving funding from the City will require a full annual cycle to report back on outcomes, as well Administration will need time to develop annual outcome reporting back to Council.
- Administration is on target to meet the revised due date of September 30, 2025.

5. City Governance of Fort Edmonton Park - Recommendation 1 - Update governance documents

Revised Due Date: December 31, 2025

Due Date: December 31, 2024

- Operating model discussions with the FEMCo Board Chair, Interim CEO, CFO and FEMCo management team began in February 2025 and are ongoing.
- Administration is on target to meet the revised due date of December 31, 2025.

ADMINISTRATIVE UPDATE ON THE AUDITOR'S DASHBOARD REPORT

6. City Governance of Fort Edmonton Park - Recommendation 3 - Clarifying City's funding approach of FEMCo

Revised Due Date: December 31, 2025

Due Date: December 31, 2024

- Clarity on the funding model needs to align with a future operating model. Operating model discussions with the FEMCo Board Chair, Interim CEO and CFO began in February 2025.
- Administration is on target to meet the revised due date of December 31, 2025.

7. Civic Agencies Governance - Recommendation 2 - Support council to regularly review mandate

Revised Due Date: December 31, 2025

Due Date: December 31, 2024

- A survey was conducted with Advisory Committee Chairs, Administration and City Council to gather feedback on the effectiveness and clarity of mandates as it relates to Council priorities. The feedback review is being finalized to identify key themes and areas for improvement.
- A jurisdictional scan has been conducted to benchmark how other jurisdictions support their advisory committees and councils.
- Results from the survey and jurisdictional scan will be incorporated into the development of a framework for reviewing the mandates of all advisory committees, which will be presented to Council later in 2025 for approval.

8. Historic Resource Management - Recommendation 1 - Update guiding documents

Revised Due Date: June 30, 2026

Due Date: December 31, 2024

- Resources for this project were not available in the City's 2023 or 2024 budgets. In 2024, Council's Urban Planning Committee directed that the project's scope be narrowed and that the project be funded out of existing budgets. Administration has now staffed the project, done the initial project management work, retained consulting support, and begun engagement and policy analysis.
- Administration is on target to meet the revised due date of June 30, 2026.

9. IT Asset Management - Recommendation 2 - Maintain accurate software license data

Revised Due Date: September 30, 2025

Due Date: December 31, 2024

- While exploring alternative solutions, including automation and process efficiencies, OCT was unable to identify a feasible approach covering all aspects of the recommendation by the original December target. The updated target is full implementation of all action items related to this recommendation by September, ensuring accurate software license data and efficient

ADMINISTRATIVE UPDATE ON THE AUDITOR'S DASHBOARD REPORT

inventory management. Administration does not foresee any financial, operational, or compliance risks associated with the current timeline.

- Administration is on target to meet the revised due date of September 30, 2025.

Attachment

1. Summary of Recommendations Not Due