



Special City Manager and City Auditor Performance Evaluation Committee - Minutes

June 25, 2025

8:15 a.m.

Councillors' Boardroom, 2nd floor, City Hall

Present: J. Rice, S. Hamilton, A. Paquette, A. Sohi

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Councillor S. Hamilton called the meeting to order at 8:17 a.m., Wednesday, June 25, 2025, and acknowledged that City Manager and City Auditor Performance Evaluation Committee meets on the traditional land of Treaty 6 Territory and the Métis homeland. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Isga, as well as Métis and Inuit, and now settlers from around the world.

1.2 Roll Call

Councillor S. Hamilton conducted roll call and confirmed the attendance of Members of City Manager and City Auditor Performance Evaluation Committee.

Mayor A. Sohi is a Committee Member pursuant to section 15(3), Council Committees Bylaw 18156.

Councillor A. Paquette was absent with notice for a portion of the meeting.

A. Giesbrecht, City Clerk and A. Karbashewski, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: S. Hamilton

That the June 25, 2025, Special City Manager and City Auditor Performance Evaluation Committee meeting agenda be adopted.

In Favour (3): J. Rice, S. Hamilton, and A. Sohi

Carried (3 to 0)

1.4 Protocol Items

There were no Protocol Items.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 3.1 and 5.1.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Unfinished Business

Moved by: S. Hamilton

That City Manager and City Auditor Performance Evaluation Committee meet in private pursuant to sections 20 (disclosure harmful to personal privacy), 22 (confidential evaluations) and 29 (advice from officials) of the *Access to Information Act* for the discussion of items 3.1 and 5.1.

In Favour (4): J. Rice, S. Hamilton, A. Paquette, and A. Sohi

Carried (4 to 0)

City Manager and City Auditor Performance Evaluation Committee met in private at 8:23 a.m., Wednesday, June 25, 2025.

Moved by: S. Hamilton

That City Manager and City Auditor Performance Evaluation Committee meet in public.

In Favour (4): J. Rice, S. Hamilton, A. Paquette, and A. Sohi

Carried (4 to 0)

City Manager and City Auditor Performance Evaluation Committee met in public at 9:03 a.m., Wednesday, June 25, 2025.

3.1 Office of the City Clerk Update #2 (2025) - Verbal report

Moved by: A. Paquette

That City Manager and City Auditor Performance Evaluation Committee recommend to City Council:

1. That the actions outlined in Attachment 1 of the June 18, 2025, Office of the City Clerk report OCC03097 be approved.
2. That the June 18, 2025, Office of the City Clerk report OCC 03097 and Attachment 1 remain private pursuant to sections 22 (confidential evaluations) and 29 (advice from officials) of the *Access to Information Act*.

In Favour (4): J. Rice, S. Hamilton, A. Paquette, and A. Sohi

Carried (4 to 0)

4. Public Reports

There were no Public Reports on the agenda.

5. Private Reports

5.1 City Manager Update - Verbal report

Moved by: J. Rice

That City Manager and City Auditor Performance Evaluation Committee recommend to City Council:

1. That the actions set out in Attachments 1 and 2 of the June 25, 2025 Office of the City Manager verbal report OCM03118rev, be approved.
2. That the June 25, 2025, Office of the City Manager verbal report OCM03118rev, including all Attachments, remain private pursuant

to sections 20 (disclosure harmful to personal privacy), 22 (confidential evaluations) and 29 (advice from officials) of the *Access to Information Act*.

In Favour (4): J. Rice, S. Hamilton, A. Paquette, and A. Sohi

Carried (4 to 0)

6. Motions Pending

There were no Motions Pending on the agenda.

7. Adjournment

The meeting adjourned at 9:08 a.m., Wednesday, June 25, 2025.

Chair

City Clerk