



Audit Committee - Minutes

September 3, 2025

9:30 a.m.

Council Chamber, 2nd floor, City Hall

Present: J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, M. Madamombe

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Councillor J. Wright called the meeting to order at 9:31 a.m., Wednesday, September 3, 2025, and acknowledged that Audit Committee meets on the traditional land of Treaty 6 Territory and the Métis homeland. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Isga, as well as Métis and Inuit, and now settlers from around the world.

1.2 Roll Call

Councillor J. Wright conducted roll call and confirmed the attendance of Members of Audit Committee.

Mayor A. Sohi was absent with notice.

E. Robar, City Manager; and M. Friesen, J. Shearer and B. Tyson, Office of the City Clerk, were also in attendance.

1.3 Declaration of Pecuniary or Conflict of Interest

Councillor J. Wright asked whether there were any declarations of pecuniary interests or conflicts of interest. There were none.

1.4 Adoption of Agenda

Moved by: E. Rutherford

That the September 3, 2025, Audit Committee meeting agenda be adopted with the following changes:

Addition:

- 9.2 External Auditor - Non-Audit Service Request #1
(Private pursuant to sections 19 and 30 of the *Access to Information Act*)

Deletions:

- 9.3 External Auditor - Non-Audit Service Request #2
(Private pursuant to sections 19 and 30 of the *Access to Information Act*)
- 9.4 External Auditor - Non-Audit Service Request #3
(Private pursuant to sections 19 and 30 of the *Access to Information Act*)

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

1.5 Approval of Minutes

Moved by: A. Knack

That the June 24, 2025, Audit Committee meeting minutes be approved.

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

1.6 Protocol Items

There were no Protocol Items.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5 and 7.6.

2.2 Vote on Reports not Selected for Debate

Moved by: A. Knack

That the recommendations in the following reports be approved:

- 7.7 2026 Annual Corporate Strategic Risk Profile
- 9.1 External Auditor - Annual Performance and Non-Audit Services Update
- 9.2 External Auditor - Non-Audit Service Request #1

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

2.3 Requests to Speak

Moved by: J. Wright

That Audit Committee hear from the following speakers, in panels when appropriate:

- 7.1 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at August 14, 2025
- 7.2 Administrative Update on the Auditor's Dashboard Report
 1. B. Zubot, Residential Infill Working Group
 2. J. Hardstaff, Residential Infill Working Group

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

5. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

6. Unfinished Business

There was no Unfinished Business on the agenda.

7. Public Reports

7.1 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at August 14, 2025

Items 7.1 and 7.2 were dealt with and voted on together.

The following member of the delegation made a presentation:

- J. Mryglod, City Auditor

The following member of Administration's delegation made a presentation:

- E. Robar, City Manager

The following public speaker made a presentation:

- B. Zubot, Residential Infill Working Group

The following members of the delegation answered questions:

- J. Mryglod, City Auditor
- J. Solowan, Office of the City Auditor

The following members of Administration's delegation answered questions:

- E. Robar, City Manager
- K. Petrin, Deputy City Manager, Urban Planning and Economy
- T. Pawlyk, Urban Planning and Economy
- H. Quan, Community Services
- C. Hotton-MacDonald, City Operations

- S. Goodwin, Urban Planning and Economy
- E. Backstrom, Urban Planning and Economy

A handout provided by B. Zubot was distributed to Members of the Committee and a copy was filed with the Office of the City Clerk.

Moved by: J. Wright

Motion on item 7.1:

That the September 3, 2025, Office of the City Auditor report OCA03168, be received for information.

Motion on item 7.2:

That the September 3, 2025, Office of the City Manager report OCM03167, be received for information.

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

7.2 Administrative Update on the Auditor's Dashboard Report

Items 7.1 and 7.2 were dealt with and voted on together (see item 7.1).

7.3 Enterprise Risk Management Program Audit

Items 7.3 and 7.4 were dealt with and voted on together.

The following members of the delegation made a presentation:

- J. Mryglod, City Auditor
- J. Solowan, Office of the City Auditor

The following member of Administration's delegation made a presentation:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

The following member of the delegation answered questions:

- J. Mryglod, City Auditor

The following members of Administration's delegation answered questions:

- E. Robar, City Manager
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

Moved by: M. Madamombe

Motion on item 7.3:

That the September 3, 2025, Office of the City Auditor report OCA03169, be received for information.

Motion on item 7.4:

That the September 3, 2025, Office of the City Manager report FCS03131, be received for information.

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

7.4 Administration Response - Enterprise Risk Management Program Audit

Items 7.3 and 7.4 were dealt with and voted on together (see item 7.3).

7.5 Corporate IT Governance - Business Technology Investment Audit

Items 7.5 and 7.6 were dealt with and voted on together.

The following members of the delegation made a presentation:

- J. Mryglod, City Auditor
- S. Han, Office of the City Auditor

The following member of Administration's delegation made a presentation and answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

The following member of the delegation answered questions:

- J. Mryglod, City Auditor

Moved by: M. Madamombe

Motion on item 7.5:

That the September 3, 2025, Office of the City Auditor report OCA03170, be received for information.

Motion on item 7.6:

That the September 3, 2025, Financial and Corporate Services report FCS03056, be received for information.

In Favour (6): J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (6 to 0)

7.6 Administration Response to Corporate IT Governance - Business Technology Investment Audit

Items 7.5 and 7.6 were dealt with and voted on together (see item 7.5).

7.7 2026 Annual Corporate Strategic Risk Profile

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That the September 3, 2025, Financial and Corporate Services report FCS02944, be received for information.

8. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries on the agenda.

9. Private Reports

9.1 External Auditor - Annual Performance and Non-Audit Services Update

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

1. That the September 3, 2025, Financial and Corporate Services report FCS03114, be received for information.
2. That the September 3, 2025, Financial and Corporate Services report FCS03114 remain private pursuant to sections 19 (disclosure harmful to business interests of a third party) and 29 (advice from officials) of the *Access to Information Act*.

9.2 External Auditor - Non-Audit Service Request #1

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

1. That the request from KPMG to submit a proposal for consulting services as outlined in Attachment 1 of the September 3, 2025, Financial and Corporate Services report FCS03174, be approved.
2. That the September 3, 2025, Financial and Corporate Services report FCS03174 remain private pursuant to sections 19 (disclosure harmful to business interests of a third party) and 30 (disclosure harmful to economic and other interests of a public body) of the *Access to Information Act*.

9.3 External Auditor - Non-Audit Service Request #2

This item was deleted from the agenda (see item 1.4).

9.4 External Auditor - Non-Audit Service Request #3

This item was deleted from the agenda (see item 1.4).

10. Motions Pending

There were no Motions Pending on the agenda.

11. Notices of Motion and Motions without Customary Notice

11.1 Options to reduce impacts of the maximum allowable Height in the RS (Small Scale Residential) Zone (E. Rutherford)

Councillor E. Rutherford stated that at the next regular meeting of City Council, the following motion would be moved:

That Administration provide a report that explores options to reduce the impact of the maximum allowable Height in the RS (Small Scale Residential) Zone to adjacent properties and return to Committee in First Quarter 2027.

- Notice of Motion Given: September 3, 2025, Audit Committee

11.2 North Saskatchewan River Valley Area Redevelopment Plan (E. Rutherford)

Councillor E. Rutherford stated that at the next regular meeting of City Council, the following motion would be moved:

1. That Administration prepare amendments to Bylaw 20996, North Saskatchewan River Valley Area Redevelopment Plan, including

direct references to relevant provisions of The City Plan, to clarify requirements for Indigenous engagement and compliance with the commitments of the Indigenous Framework and return to a future City Council Public Hearing.

2. That Administration provide a report outlining the current legal requirements for Indigenous engagement on city-owned land within the North Saskatchewan River Area Redevelopment Plan Area, privately owned land within the North Saskatchewan River Area Redevelopment Plan Area, all lands covered by the Top of Bank Policy (C542) and all lands below bank in the North Saskatchewan River Valley and Ravine System, and make recommendations for changes to ensure consistency and alignment for adequate Indigenous engagement within the City of Edmonton as it relates to the North Saskatchewan River Valley and return to Committee in Second Quarter 2026.
 - Notice of Motion Given: September 3, 2025, Audit Committee

12. Adjournment

The meeting adjourned at 10:54 a.m., Wednesday, September 3, 2025.

Chair

City Clerk