

BYLAW 21462 - Amendment to the Community Standards and Licence Appeal Committee Bylaw

Recommendation

1. That Bylaw 21462 receive the appropriate readings.
2. That the appointments to the Community Standards and Licence Appeal Committee, as set out in Attachment 3 of the April 28, 2026, Office of the City Clerk report OCC03494, be approved.
3. That Attachment 3 of the April 28, 2026, Office of the City Clerk report OCC03494 remain private pursuant to sections 20 (disclosure harmful to personal privacy) and 29 (advice from officials) of the *Access to Information Act*.

Purpose

To amend Bylaw 19003, Community Standards and Licence Appeal Committee Bylaw, to establish the Committee as the tribunal to hear appeals under the *Agricultural Pests Act*, and to increase the maximum membership of the Committee from 10 to 15 members.

Readings

Bylaw 21462 is ready for three readings.

A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving to third reading, Council must unanimously agree “That Bylaw 21462 be considered for third reading.”

REPORT

In 2024, a case of Dutch Elm Disease was confirmed within the city. Since 2024, a limited number of positive cases have been reported, and Administration is actively monitoring and taking proactive steps to prevent the spread of the disease.

One of the tools available to Administration is the provincial *Agricultural Pests Act*, which allows enforcement officers to issue orders to property owners requiring steps to be taken to control or eliminate the disease, including removal of affected trees.

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A person that receives an order under the *Agricultural Pests Act* may appeal the order, and Council must establish a committee to hear such appeals. The Community Standards and Licence Appeal Committee, which currently has jurisdiction to hear similar appeals under the *Weed Control Act*, is the appropriate forum for these appeals.

If Bylaw 21462 receives three readings, it is recommended that Council appoint the individuals listed in Attachment 3 to the Community Standards and Licence Appeal Committee to ensure members are available to hear appeals of any orders that may be issued in the 2026 season.

Community Insight

As the proposed bylaw amendments relate to Council's governance model, no community engagement was conducted.

ATTACHMENTS

1. Bylaw 21462
2. Bylaw 19003 - Summary of Amendments
3. Appointments to the Community Standards and Licence Appeal Committee

Others Reviewing the Report

- M. Gunther, Acting City Solicitor