

Fairness Monitor Update

Recommendation:

That the August 6, 2014, Transportation Services report CR_1511, be received for information.

Report Summary

In accordance with its mandate, the Fairness Monitor will issue a letter setting out its view on the fairness of the Request for Qualifications process following the approval of the Shortlisted Respondents.

Report

The City issued a Request for Qualifications on April 23, 2014, (RFQ No. 924536) to identify and qualify proponents to participate in the Request for Proposal procurement process for the Valley Line LRT – Stage 1 Project. Five Request for Qualifications submissions were received on June 17, 2014, and the evaluation process has been completed.

During the Request for Qualifications process, the Fairness Monitor monitored and assessed the Project Procurement Process to ensure it was conducted in a manner consistent with the terms of the Request for Qualifications, and that all respondents were treated in a fair and consistent manner. The details of the evaluation process are presented in August 6, 2014, Transportation Services report CR_1506 - Request for Qualifications Evaluation Process.

In addition to the above duties, the Fairness Monitor was available for direct contact by the Respondents or Interested Parties. The Fairness Monitor was not contacted by any Respondents or Interested Parties as at the date of this report.

The Fairness Monitor was present for the full evaluation process, including all Team Lead meetings, consensus meetings, Roll-Up Committee meetings, briefings of the Evaluation Due Diligence Committee and other meetings. The Fairness Monitor also observed several of the reference check calls, the peer review process undertaken by the Roll-up Committee and the scoring and ranking process.

The Fairness Monitor was present at the Evaluation Office to observe the evaluation procedures were being adhered to as intended in the evaluation procedures.

The Fairness Monitor is available to the LRT Governance Board for discussion and consultation as it requires.

Corporate Outcomes

- The City of Edmonton has sustainable and accessible infrastructure.
- Edmontonians use public transit and active modes of transportation.

Others Reviewing this Report

- K. Rozmahel, General Manager, Corporate Services
- L. Rosen, Chief Financial Officer and Treasurer