



# LRT GOVERNANCE BOARD

## MINUTES

February 4, 2014 – River Valley Room

### PRESENT

A. Maurer, D. Hickey, T. Ball, K. Chisholm, \*I. Ing

*\*Participated via telephone*

### ABSENT

None

### ALSO IN ATTENDANCE

S. Kaffo, Office of the City Clerk  
T. Orbell, Office of the City Clerk

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## DECISION SUMMARY

ITEM		DECISION
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<b>1.</b>	<b>CALL TO ORDER AND RELATED BUSINESS</b>	
1.1	<b>Call to Order</b>	

A. Maurer called the meeting to order at 10:31 a.m.

1.2	<b>Adoption of Agenda</b>	
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**Moved K. Chisholm:**

That the February 4, 2014, LRT Governance Board meeting agenda be adopted.

**In Favour:**

**Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

1.3	<b>Adoption of Minutes</b>	
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**Moved D. Hickey:**

That the November 26, 2013, LRT Governance Board meeting minutes be adopted.

**In Favour:**

**Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

1.4	<b>Protocol Items</b>	
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Welcome to G. Campbell (W. Mandryk)

W. Mandryk, Transportation Services, welcomed Gary Campbell, Fairness Monitor.

<b>2.</b>	<b>ITEMS FOR DISCUSSION AND RELATED BUSINESS</b>	
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2.1	<b>Requests to Speak</b>	
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There were no requests to speak.

## 2.2 Requests for Specific Time on Agenda

There were no requests for any items to be dealt with at a specific time.

## 3. REPORTS TO BE DEALT WITH AT A FUTURE MEETING - NONE

## 4. STATUS REPORT - NONE

## 5. REPORTS

### 5.1 Board Member Recruitment Option

V. Gunderson, Corporate Services, made a presentation and answered the Board's questions.

#### Moved A. Maurer:

That the February 4, 2014, Corporate Services report CR_692, be postponed to the April 17, 2014, LRT Governance Board meeting.	Corporate Svcs. <b>Due Date:</b> Apr. 17, 2014
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#### In Favour:

**Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

### 5.2 Bylaw 16692 to Amend Bylaw 15659 LRT Governance Board Bylaw

A. Kaplan, Corporate Services (Law), made a presentation and answered the Board's questions.

#### Moved T. Ball:

That LRT Governance Board recommend to City Council:

That Bylaw 16692 receive the appropriate readings.

#### In Favour:

**Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

### 5.3 Governance Board Bylaw Review

C. Pooli, Corporate Services (Law), made a presentation and answered the Board's questions. A. Kaplan, Corporate Services (Law), answered the Board's questions.

#### Moved T. Ball:

<b>Governance Board Bylaw Review - Draft Amendments</b> That Administration bring forward for review, draft amendments to Bylaw	Transportation Svcs. <b>Due Date:</b>
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**In Favour:****Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

**5.4 LRT Governance Board Semi-Annual Report****Moved D. Hickey:**

That the LRT Governance Board recommend to City Council:

That the LRT Governance Board semi-annual report, as outlined in the February 4, 2014, Transportation Services report CR\_902, be received for information.

**In Favour:****Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

**5.5 Project Update - Valley Line LRT - Verbal Report**

B. Smid, Transportation Services, made a presentation and answered the Board's questions. B. Griffiths and W. Mandryk, Transportation Services, answered the Board's questions.

**Moved T. Ball:**

That the February 4, 2014, Transportation Services verbal report on the Project Update - Valley Line LRT, be received for information.

Transportation Svcs.

**In Favour:****Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

**6. PRIVATE REPORTS****6.1 Request for Qualifications - Valley Line Stage 1 - Review**

The LRT Governance Board met in private at 11:19 a.m., pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

The LRT Governance Board met in public at 2:28 p.m.

**Moved K. Chisholm:**

1. That the Draft Request for Qualifications document, as outlined in Attachment 1 of the November 26, 2013, Transportation Services report CR\_757,

Transportation Svcs.

<p>be approved.</p> <p>2. That the City Manager be authorized to make amendments to the Draft Request for Qualification document as discussed at the February 4, 2014, LRT Governance Board meeting and as may be required prior to the issuance of the Request for Qualifications.</p> <p>3. That Administration be authorized to issue the Request for Qualification in the form approved and as amended by the City Manager upon confirmation that Council approved funding for the project has been committed.</p> <p>4. That the February 4, 2014, Transportation Services report CR_923, remain private pursuant to sections 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i>.</p>	
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**In Favour:**

**Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm

**Absent:**

I. Ing

**6.2 Valley Line LRT Stage 1 LRT Project - Follow-up Information - Verbal Report**

The LRT Governance Board met in private at 11:19 a.m., pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

The LRT Governance Board met in public at 2:28 p.m.

**Moved T. Ball:**

<p>That the February 4, 2014, Transportation Services verbal report on the Valley Line LRT Stage 1 LRT Project - Follow-up Information, be received for information and remain private pursuant to sections 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i>.</p>	<p>Transportation Svcs.</p>
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**In Favour:**

**Carried**

A. Maurer, D. Hickey, T. Ball, K. Chisholm

**Absent:**

I. Ing

### 6.3 Project Risks - Verbal Report

The LRT Governance Board met in private at 11:19 a.m., pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

The LRT Governance Board met in public at 2:28 p.m.

#### Moved T. Ball:

That the February 4, 2014, Transportation Services verbal report on Project Risks, be received for information and remain private pursuant to sections 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i> .	Transportation Svcs.
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#### In Favour:

A. Maurer, D. Hickey, T. Ball, K. Chisholm

**Carried**

#### Absent:

I. Ing

### 6.4 RFP Scoring Model - Verbal Report

The LRT Governance Board met in private at 11:19 a.m., pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

The LRT Governance Board met in public at 2:28 p.m.

#### Moved T. Ball:

That the February 4, 2014, Transportation Services verbal report on the RFP Scoring Model, be received for information and remain private pursuant to sections 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i> .	Transportation Svcs.
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#### In Favour:

A. Maurer, D. Hickey, T. Ball, K. Chisholm

**Carried**

#### Absent:

I. Ing

## 7. NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOMARY NOTICE

A. Maurer asked whether there were any Notices of Motion. There were none.

**8. ADJOURNMENT**

The meeting adjourned at 2:31 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
City Clerk