



LRT GOVERNANCE BOARD

MINUTES

November 26, 2013 – River Valley Room

PRESENT

*A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

**Participated via telephone*

ABSENT

None

ALSO IN ATTENDANCE

S. Kaffo, Office of the City Clerk

D. Siebold, Office of the City Clerk

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DECISION SUMMARY

ITEM		DECISION
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1.	CALL TO ORDER AND RELATED BUSINESS	
1.1	Call to Order	

D. Hickey called the meeting to order at 9:35 a.m.

Election of Chair

D. Hickey called for nominations for the position of Chair, LRT Governance Board.

D. Hickey nominated A. Maurer for the position of Chair, LRT Governance Board.

D. Hickey asked if there were any further nominations. There being no other nominations, D. Hickey declared nominations closed.

Moved T. Ball:

That A. Maurer be elected as Chair, LRT Governance Board.

In Favour:

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

Carried

Election of Vice Chair

D. Hickey called for nominations for the position of Vice-Chair, LRT Governance Board.

D. Hickey nominated himself for the position of Vice-Chair, LRT Governance Board.

D. Hickey asked if there were any further nominations. There being no other nominations, D. Hickey declared nominations closed.

Moved K. Chisholm:

That D. Hickey be elected as Vice-Chair, LRT Governance Board.

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

1.2 Adoption of Agenda

Moved I. Ing:

That the November 26, 2013, LRT Governance Board meeting agenda be adopted.

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

1.3 Adoption of Minutes

Moved K. Chisholm:

That the October 23, 2013, LRT Governance Board meeting minutes be adopted.

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

1.4 Protocol Items

Farewell to N. Alampi, Welcome B. Smid (W. Mandryk)

W. Mandryk, Transportation Services, notified the LRT Governance Board that Nat Alampi was leaving the LRT Design and Construction branch and introduced his replacement Brad Smid.

Moved I. Ing:

That the December 17, 2013, LRT Governance Board meeting be cancelled.	Corporate Svcs.
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In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

2. ITEMS FOR DISCUSSION AND RELATED BUSINESS

2.1 Requests to Speak

There were no requests to speak.

2.2 Requests for Specific Time on Agenda

There were no requests for any items to be dealt with at a specific time.

3. REPORTS TO BE DEALT WITH AT A FUTURE MEETING – NONE

4. STATUS REPORT - NONE

5. REPORTS

5.1 Project Update - Valley Line LRT - Verbal report

N. Alampi, Transportation Services, made a presentation.

Moved A. Maurer:

That the Board hear from J. Chase.

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

J. Chase made a presentation.

N. Alampi and W. Mandryk, Transportation Services, answered the Board's questions.

Moved I. Ing:

That the November 26, 2013, Transportation Services verbal report on the Project Update - Valley Line LRT, be received for information.	Transportation Svcs.
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In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

5.2 Project Implementation Update

N. Alampi, Transportation Services, made a presentation and answered the Board's questions. P. Raymond, KPMG; and W. Mandryk, Transportation Services, answered the Board's questions.

Moved K. Chisholm:

That the November 26, 2013, Transportation Services report CR_754, be received for information.	Transportation Svcs.
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In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

5.3 Governance and Approvals Models and Protocols Summary

N. Alampi, Transportation Services; and E. Stewart, The Stewart Group, made a presentation and answered the Board's questions.

Moved T. Ball:

That the Valley Line Stage 1 procurement approval sequence, as outlined in the November 26, 2013, Transportation Services report CR_755, Governance and Approvals Models and Protocols Summary, be approved.	Transportation Svcs.
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In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

5.4 LRT Governance Board Semi-Annual Report - Verbal Report

Moved I. Ing:

That Administration prepare a draft semi-annual report pursuant to section 6 of Bylaw 15659, The LRT Governance Board Bylaw, for circulation to board members on or before December 17, 2013.	Transportation Svcs.
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In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

5.5 Review of LRT Governance Board Bylaw - Verbal Report

Moved I. Ing:

LRT Governance Board Bylaw Review	Corporate Svcs.
That Administration, as part of the required review of the LRT Governance Board Bylaw, review the provisions of the bylaw including an evaluation of the mandate and composition of the Board and suggest recommendations as to any amendments that may be required or whether the bylaw should be renewed with no amendments at the February 4, 2014 LRT Governance Board meeting.	Due Date: Feb. 4, 2014

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

Moved I. Ing:

That the LRT Governance Board extend orders of the day to adjourn at 1 p.m.

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

6. PRIVATE REPORTS

The LRT Governance Board met in private at 11:37 a.m., pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

The LRT Governance Board met in public at 1:05 p.m.

6.1 Key Commercial & Financial Terms

Moved T. Ball:

1. That the November 26, 2013, Transportation Services report CR_756, be received for information.	Transportation Svcs.
2. That the November 26, 2013, Transportation Services report CR_756, remain private pursuant to sections 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i> .	

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

6.2 Request for Qualifications – Valley Line LRT Stage 1

Moved I. Ing:

1. That the November 26, 2013, Transportation Services report CR_757, be received for information.	Transportation Svcs.
2. That the November 26, 2013, Transportation Services report CR_757, remain private pursuant to sections 24 and 25 of the <i>Freedom of Information and Protection of Privacy Act</i> .	

In Favour:

Carried

A. Maurer, D. Hickey, T. Ball, K. Chisholm, I. Ing

7. NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOMARY NOTICE

D. Hickey asked whether there were any Notices of Motion. There were none.

8. ADJOURNMENT

The meeting adjourned at 1:08 p.m.

Chair

City Clerk