

LRT Governance Board Meeting Schedule

Recommendation:

1. That the following LRT Governance Board meetings be approved and added to the regularly scheduled meetings for 2013 – 2014:
 - November 26, 2013
 - March 25, 2014
 - August 26, 2014
2. That the meetings begin at 10:30 a.m. and end by 4 p.m., and be held in the River Valley Room.

Report Summary

This report proposes additional meeting dates for the LRT Governance Board for the remainder of 2013 and January to December 2014.

Previous Council/Committee Action

At the September 17, 2013, LRT Governance Board meeting, the following motion was passed:

That Administration review the calendar and propose additional meeting dates for 2013 and 2014.

Report

Bylaw 15659, LRT Governance Bylaw, requires the LRT Governance Board to approve its schedule for the upcoming year and hold a minimum of four meetings in a calendar year.

Dates were chosen based upon existing City Council and Committee meetings

and key decision points for the South East to West LRT. Additional meeting dates are being proposed at the direction of the Board.

Bylaw 15659 stipulates that the Chair may call additional meetings on 24 hours' notice; however, efforts will be made to provide Board Members with approximately two weeks notice of any additional meetings.

Policy

This report is consistent with the *Municipal Government Act*, Bylaw 12300, Procedures and Committees Bylaw, and Bylaw 15659, LRT Governance Board Bylaw.

Corporate Outcomes

This report is consistent with City Council's Strategic Plan with respect to its conditions of success, particularly organizational capacity and sound management practices and processes.

Justification of Recommendation

The LRT Governance Board Bylaw requires the Board to establish an annual meeting schedule that provides for at least four Board meetings each calendar year.