

Meeting Schedule

LRT Governance Board

Recommendation:

1. That the following LRT Governance Board schedule of meetings be approved:
 - March 19, 2013
 - May 21, 2013
 - July 16, 2013
 - September 17, 2013
2. That the meetings will begin at 10:30 a.m., and end by 4 p.m., and will be held in the River Valley Room.

Report Summary

This report proposes meeting dates for the LRT Governance Board for January to September 2013.

Report

According to Bylaw 15659 LRT Governance Board Bylaw, the LRT Governance Board must approve its schedule for the upcoming year at its first meeting.

Dates were chosen based upon LRT Governance Board members' availability, and existing City Council and Committee meetings. Appropriate breaks between meetings were also taken into consideration.

Bylaw 12300, Procedures and Committee Bylaw, stipulates that the Chair may call additional meetings on 24 hours' notice; however, efforts will be made to provide Board Members with approximately 2 weeks notice of any additional meetings. At the December 18, 2012, meeting the Board will discuss

setting an additional meeting date prior to February 11, 2013.

Policy

This report is consistent with the *Municipal Government Act*, Bylaw 12300 Procedures and Committees Bylaw, and Bylaw 15659 LRT Governance Board Bylaw.

Corporate Outcomes

This report is consistent with City Council's Strategic Plan with respect to its conditions of success, particularly organizational capacity and sound management practices and processes.

Justification of Recommendation

Bylaw 15659 LRT Governance Board Bylaw requires the Committee to schedule its meetings at its first meeting.