

**THE CITY OF EDMONTON**

**BYLAW 16239**

**A BYLAW FIXING THE FEES FOR ASSESSMENT AND TAX SERVICES OF THE  
CITY OF EDMONTON AMENDMENT NO. 3**

Edmonton City Council enacts:

1. Bylaw 15034, A Bylaw Fixing the Fees for Assessment and Tax Services of the City of Edmonton, is amended by this bylaw.
2. That Schedule “A” attached to Bylaw 15034 be deleted and that Schedule “A” attached hereto be substituted.
3. This bylaw comes into effect January 1, 2013.

Read a first time	day of	, A.D. 2012;
Read a second time	day of	, A.D. 2012;
Read a third time	day of	, A.D. 2012;
SIGNED AND PASSED	day of	, A.D. 2012.

CITY OF EDMONTON

---

MAYOR

---

CITY CLERK

**SCHEDULE A – Bylaw 16239**

Service or Information	Description	Fee/Charge (per tax account unless otherwise specified)
1.(a) Tax Certificate	A document certifying the amount of taxes imposed in the year for a specific property or business, including the amount of current taxes owing and the total amount of tax arrears.	Staff Assisted - \$35.00 On-Line - \$30.00
(b) No Levy Letter	A letter in lieu of a Tax Certificate confirming tax levy and balance information for a specific property that is not currently assessed.	\$35.00 +\$10.50 for each additional account searched
2. Historical Assessment and/or Tax Information	<p>Complied information for a specific property or business account, providing information on levies, payments and adjustments.</p> <p>a) Up to three years of information, including current year.</p> <p>b) More than three years of information.</p>	<p>a. \$10.50 per year</p> <p>b. \$50.00 per hour</p>
3. Copies of Taxation/Assessment Notice	Excluding most current year.	\$10.50 per account per year
4.(a) Local Improvement Letter	A letter confirming the breakdown of local improvement charges for a specific property including payout information.	\$30.00
(b) Local Improvement Search	A letter confirming whether there are local improvement charges for a specific property.	\$10.50
5. Tax Search	Information relating to a specific property, business or entire condominium plan as established on the Tax Roll including: property or premise address, legal description, current assessment, exemption (%), land use/mill class, North American Industry Classification (NAIC) code, building age, current levy, and current balance information.	<p>Staff Assisted - \$10.50</p> <p>On-Line - \$8.50</p> <p>Condominium Plan - \$10.50 (maximum of \$600.00)</p> <p>Search for related condominium parking/ accessory unit - \$10.50 per search conducted</p>
6. Current Assessment Detail Report	A report that provides assessment information for a specific assessment roll account.	\$25.00

Service or Information	Description	Fee/Charge (per tax account unless otherwise specified)
7. Section 299 Requests	Documents required to be provided under s. 299 of the <i>Municipal Government Act</i> and regulations.	\$50.00 per hour and photocopying charges per this bylaw (#15) – minimum charge \$25.00
8. Section 300 Requests	Documents required to be provided under s. 300 of the <i>Municipal Government Act</i> and regulations.	\$50.00 per hour and photocopying charges per this bylaw (#15) – minimum charge \$25.00
9. Pro-Forma	A report for a non-residential/multi-residential income-producing property.	\$50.00/Hour Minimum - \$25.00 per account
10. Property Tax Information to Lending Institutions	Information provided to lending institutions to allow them to pay their mortgagees' property tax account, if the mortgage interest is recorded on City of Edmonton records at time of request. Service includes processing tax payments, maintaining mortgage interest information, and providing annual tax billing information.	Hard Copy - \$10.50 Electronic - \$7.00
11. Other Assessment and/or Tax Information	Services not identified in Items (1) – (8), provided that the information is not considered confidential.	\$10.50 per account per year
12.(a) Tax Notification Filing Fee (Caveat Charges)	A charge for registration of Tax Notification against the Certificate of Title of a property.	\$90.00
(b) Distress Warrant/Removal and Sale of Assets and Other Collection Costs	100% recovery of costs incurred by the City.	Pro-rata/cost recovery
13. Returned Cheque Fee	A service charge applied to a tax roll account when a cheque is returned by a financial institution.	Single Account - \$25.00 Multiple Accounts - \$15.00 per account
14. Customized Reports/Maps	Customized reports or maps detailing assessment and/or tax information for a group of properties or businesses limited to details available pursuant to Item 5 of Schedule "A" to this bylaw.	\$100/Hours plus \$5.00 per account

Service or Information	Description	Fee/Charge (per tax account unless otherwise specified)
15. Photocopying Charges	Fee for photocopies of document(s) requested from property, business or general files.	\$0.30 per page (single sided) \$0.60 per page (double sided)
16. Annual Assessment Roll (excluding confidential information)	Electronic or paper copy of all or a portion of (by land use code or neighbourhood) the annual assessment roll, excluding confidential information.	\$5.00