

Bylaw 15796

A Bylaw to Amend the Procedures and Committees Bylaw 12300

Purpose

The purpose of this Bylaw is to amend the *Procedures and Committees Bylaw 12300* to reflect recent corporate organizational changes.

Readings

This Bylaw is authorized under the *Municipal Government Act*. A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving third reading, Council must unanimously agree “That Bylaw 15796 be considered for third reading.”

Report Summary

On June 1, 2011, the City of Edmonton’s corporate structure will change. This necessitates changes to the City’s Procedures and Committees Bylaw, Bylaw 12300.

Report

The City Manager and the Corporate Leadership Team approved a revised corporate organizational structure which will take effect June 1, 2011. The new structure consists of the following six departments:

- Sustainable Development (formerly Planning and Development)
- Transportation Services
- Infrastructure Services (including buildings, waste, and drainage)
- Community Services

- Financial Services (formerly Finance and Treasury)
- Corporate Services

Administration is recommending amendments to the *Procedures and Committees Bylaw 12300* which will align the new corporate structure with Council’s standing committee reporting structure for departments and civic agencies.

As Public Works no longer exists as a City department, Administration is recommending that Transportation and Public Works Committee be re-named Transportation and Infrastructure Committee. Reports dealing with Transportation and Infrastructure Services matters would be sent to this standing committee. There are housekeeping amendments reflecting this change in the text of Bylaw 12300 and in Schedule B.

Following the Office of the City Clerk review of the reporting of the City’s corporations, housekeeping amendments have been recommended to Civic Agency reporting. Councillors act as representatives for the shareholder and vote on board appointments at shareholder meetings as required by each corporation’s articles. These corporate structures should not be included in the standing committee report and appointment tables in Schedule B.

There is one additional housekeeping amendment which provides that standing committees approve contracts above the level of the City Manager’s delegated authority.

Administration is reviewing the workload of each committee as a result of

corporate restructuring and, if necessary, will provide a further report on that issue as directed.

Policy

- Procedures and Committees Bylaw 12300 allocates work between Council's standing committees.

Corporate Outcomes

- The recommendation in this report is consistent with Council's Strategic Vision and Conditions of Success, particularly with respect to organizational capacity and sound management practices and processes.

Legal Implications

- Council may amend its own bylaws in accordance with the procedures in the *Municipal Government Act*.
- The boards of City corporations report to the shareholder in accordance with their respective articles.

Attachments

1. Summary of Proposed Amendments
2. Bylaw 15796

Others Reviewing this Report

- Corporate Leadership Team

Revised Schedule B

SCHEDULE B – DEPARTMENTS AND CIVIC AGENCY ASSIGNMENTS**COUNCIL**

Civic Agency Reports	Civic Agency Appointments
	Council will select citizen members for appointment to the following Civic Agencies: <ul style="list-style-type: none"> • Edmonton Police Commission • Edmonton Regional Airport Authority

COMMUNITY SERVICES COMMITTEE

Reporting through the Community Services Committee:

- Community Services

Civic Agency Reports	Civic Agency Appointments
Matters relating to the following Civic Agencies will be reported through the Community Services Committee: <ul style="list-style-type: none"> • Advisory Board on Services for Persons with Disabilities • Animal Control Advisory Board • City of Edmonton Youth Council • Combative Sports Commission • Community Services Advisory Board • Edmonton Historical Board • Edmonton Police Commission • Edmonton Public Library Board • River Valley Alliance Advisory Committee • Edmonton Aboriginal Urban Affairs Committee 	Community Services Committee will recommend to City Council citizen appointments to the following Civic Agencies: <ul style="list-style-type: none"> • Advisory Board on Services for Persons with Disabilities • Animal Control Advisory Board • City of Edmonton Youth Council • Combative Sports Commission • Community Services Advisory Board • Edmonton Historical Board • Edmonton Public Library Board • Edmonton Space and Science Foundation • Snow Valley Ski Club Board of Directors • River Valley Alliance • Edmonton Aboriginal Urban Affairs Committee

TRANSPORTATION AND INFRASTRUCTURE COMMITTEE

Reporting through the Transportation and Infrastructure Committee:

- Infrastructure Services
- Transportation Services

Civic Agency Reports	Civic Agency Appointments
Matters relating to the following Civic Agencies will be reported through the Transportation and Infrastructure Committee: <ul style="list-style-type: none"> • Edmonton Transit System Advisory Board 	Transportation and Infrastructure Committee will recommend to City Council citizen appointments to the following Civic Agencies: <ul style="list-style-type: none"> • Edmonton Transit System Advisory Board

(S.12, Bylaw 15478, December 10, 2010)

EXECUTIVE COMMITTEE

Reporting through the Executive Committee:

- Office of the City Manager
- Financial Services
- Corporate Services
- Sustainable Development

Civic Agency Reports	Civic Agency Appointments
Matters relating to the following Civic Agencies will be reported through the Executive Committee: <ul style="list-style-type: none"> • Business Revitalization Zone Associations • Assessment Review Board Administrative Committee • Edmonton Design Committee • Edmonton Homeless Commission • Edmonton Salutes • Naming Committee • Residential Tenancy Advisory Committee • Subdivision and Development Appeal Board • Vehicle for Hire Commission 	Executive Committee will recommend to City Council citizen appointments to the following Civic Agencies: <ul style="list-style-type: none"> • Assessment Review Board • Capital Region Housing Corporation • Edmonton Design Committee • Greater Edmonton Foundation • Naming Committee • Residential Tenancy Advisory Committee • Subdivision and Development Appeal Board • Vehicle for Hire Commission Executive Committee will recommend to City Council citizen appointments to the following Standing Committees: <ul style="list-style-type: none"> • Audit Committee

(S.16, Bylaw 15240, September 16, 2009)

(S.54, Bylaw 15361, February 3, 2010)

UTILITY COMMITTEE

Departments reporting through Utility Committee:

- All matters involving City Regulated Utilities and other matters in Division 6.2

Reports	Appointments
Matters relating to the following will be reported through the Utility Committee: <ul style="list-style-type: none"> • Utility Advisor • Utilities Consumer Advocate Advisory Board 	Utility Committee will recommend to Council appointments to: <ul style="list-style-type: none"> • Utilities Consumer Advocate Advisory Board

(S.13, Bylaw 15478, December 10, 2010)