

2020 Council and Committee Meeting Schedule - Revisions

Recommendation

1. That the April 15, 2020, Non-regular City Council meeting for ABC Annual Reports be moved to April 22, 2020, from 5:30 to 9:30 p.m.
2. That the revisions to accommodate a two-week recess in early June, as listed in Attachment 1 of the October 22, 2019, Office of the City Manager report CR_7680, be made to the 2020 Council and Committee Meeting Calendar.
3. That a City Council Public Hearing for the City Plan be scheduled for Thursday, May 28, 2020, from 1:30 to 9:30 p.m., with continuation held on May 29, 2020, from 9:30 a.m. to 5:30 p.m.
4. That the May 19, 2020, Urban Planning Committee meeting date be switched with the May 22, 2020, Executive Committee and Audit Committee meetings.

Previous Council/Committee Action

At the October 8, 2019, City Council meeting, the following motion was passed:

That Administration prepare a report and revised 2020 Council calendar, outlining the implications of the following potential calendar changes:

- Moving the meetings during the week of June 8, 2020 back by one week
- Moving the Non-regular City Council meeting for ABC reports on April 15, 2020 to a five-day week

Executive Summary

This report provides suggested adjustments to the 2020 Council and Committee meeting calendar. These include: moving an ABC Annual Reports meeting to a five-day week, shifting June meetings one week later, adding a Public Hearing for the City Plan, and switching Committee meeting dates the week of May 19 - 22.

Report

Revisions suggested in the motion

- The Non-Regular City Council on ABC Annual Reports scheduled for April 15 (during a four-day week) can be moved one week later to the evening of April 22 (during a five-day week).
- Moving the meetings of June 8 one week later will require meetings on June 15, 16, 17, 22, 23, 24, 29, 30, and July 2 to also move one week later, as detailed in Attachment 1. This will allow for the one-week recess at the beginning of June, centered on the Federation of Canadian Municipalities conference in Toronto, to be extended to two weeks. To compensate, it will shorten the five week summer recess to four weeks.

Additional changes

- The City Plan requires a Statutory Public Hearing. As it is expected to attract a large number of speakers, Administration suggests holding a dedicated public hearing on Thursday, May 28, from 1:30 to 9:30 p.m. with overflow time held on Friday, May 29, from 9:30 a.m. to 5:30 p.m.
- Switching the Tuesday, May 19, 2020, Urban Planning Committee meeting with the Friday, May 22, 2020, Executive Committee and Audit Committee meetings will facilitate Councillor attendance at the AUMA Board meeting on Friday, May 22.

Public Engagement

This report did not require public engagement, as setting of Council and Committee meeting schedule is a legislative requirement to support the internal organization of Council.

Corporate Outcomes and Performance Management

Conditions for Success: Conditions for Success			
Outcome(s)	Measure(s)	Result(s)	Target(s)
Organizational capacity and sound management practices to ensure efficient and effective conduct of meetings and process, to provide notice of scheduled Council and Committee meetings.	# of meetings in 2020: <ul style="list-style-type: none"> • City Council - 31 • City Council Public Hearing - 19 • Executive - 22 • Urban Planning - 20 • Community and Public Services - 24 • Intermunicipal and Regional Development - 7 	To be determined	The 2020 schedule of Council and Committee meetings is approved.

	<ul style="list-style-type: none">• Utility - 6• Audit - 6 (plus 5 for non-audit service requests)• Council Services - 6• Emergency Management Advisory Committee - 2		
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Attachments

1. Revisions required to shift June meetings one week later
2. Revised 2020 Council and Committee Meeting Calendar (April - July)