

Deputy Mayor and Acting Mayor Terms

October 6, 2020, to the 2021 Organizational Meeting of Council

Recommendation

That the Deputy and Acting Mayor Terms for October 6, 2020, to the 2021 Organizational Meeting of Council, as set out in Attachment 1 of the October 5, 2020, Office of the City Manager report CR_8505, be approved.

Executive Summary

This report presents the Deputy Mayor and Acting Mayor roster for 2020/2021. The *Municipal Government Act* requires that Council establish a Deputy Mayor schedule. Bylaw 18155, *Council Procedures Bylaw*, requires that a Deputy Mayor and Acting Mayor roster be approved at the yearly organizational meeting of Council.

Report

The 2020/2021 Deputy Mayor and Acting Mayor roster continues the practice of each Councillor serving a one-month term as Deputy Mayor and another as Acting Mayor.

Section 152 of the *Municipal Government Act* states:

- (1) A council must appoint one or more councillors as deputy chief elected official so that
 - (a) only one councillor will hold that office at any one time, and
 - (b) the office will be filled at all times.
- (2) A deputy chief elected official must act as the chief elected official
 - (a) when the chief elected official is unable to perform the duties of the chief elected official, or
 - (b) if the office of chief elected official is vacant.
- (3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official
 - (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or
 - (b) if both the office of the chief elected official and the office of the deputy chief elected official are vacant. Section 7 of Bylaw 18155, *Council Procedures Bylaw*, states:

- (7) No later than 14 days after the 3rd Monday in October of each year, Council must hold an organizational meeting to:

- (a) appoint a deputy Mayor and acting Mayor so that;
- (i) only one Councillor will hold each office at any one time, and
 - (ii) each office will be filled at all times

The Deputy and Acting Mayor Terms are developed in a systematic way to ensure that Councillors serve in each role during different months over the course of the four-year Council term. This year's roster is predominantly listed in ascending order starting from Ward 1.

Corporate Outcomes and Performance Management

Corporate Outcome(s): Conditions of Success			
Outcome(s)	Measure(s)	Result(s)	Target(s)
Organizational capacity and sound management practices to ensure efficient and effective conduct of meetings.	Each Councillor serves a one month term as Deputy Mayor and another as Acting Mayor.	To be determined	To ensure that the roles of Deputy Mayor and Acting Mayor are filled throughout the year.

Attachments

1. Deputy and Acting Mayor Terms - October 6, 2020, to the 2021 Organizational Meeting of Council