

# Deputy Mayor and Acting Mayor Terms

October 6, 2020, to the 2021 Organizational Meeting of Council

## Recommendation

That the Deputy and Acting Mayor Terms for October 6, 2020, to the 2021 Organizational Meeting of Council, as set out in Attachment 1 of the October 5, 2020, Office of the City Manager report CR\_8505, be approved.

## Executive Summary

This report presents the Deputy Mayor and Acting Mayor roster for 2020/2021. The *Municipal Government Act* requires that Council establish a Deputy Mayor schedule. Bylaw 18155, *Council Procedures Bylaw*, requires that a Deputy Mayor and Acting Mayor roster be approved at the yearly organizational meeting of Council.

## Report

The 2020/2021 Deputy Mayor and Acting Mayor roster continues the practice of each Councillor serving a one-month term as Deputy Mayor and another as Acting Mayor.

Section 152 of the *Municipal Government Act* states:

- (1) A council must appoint one or more councillors as deputy chief elected official so that
  - (a) only one councillor will hold that office at any one time, and
  - (b) the office will be filled at all times.
- (2) A deputy chief elected official must act as the chief elected official
  - (a) when the chief elected official is unable to perform the duties of the chief elected official, or
  - (b) if the office of chief elected official is vacant.
- (3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official
  - (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or
  - (b) if both the office of the chief elected official and the office of the deputy chief elected official are vacant. Section 7 of Bylaw 18155, Council Procedures Bylaw, states:
- (7) No later than 14 days after the 3rd Monday in October of each year, Council must hold an organizational meeting to:

- (a) appoint a deputy Mayor and acting Mayor so that;
  - (i) only one Councillor will hold each office at any one time, and
  - (ii) each office will be filled at all times

The Deputy and Acting Mayor Terms are developed in a systematic way to ensure that Councillors serve in each role during different months over the course of the four-year Council term. This year's roster is predominantly listed in ascending order starting from Ward 1.

### Corporate Outcomes and Performance Management

Corporate Outcome(s): Conditions of Success			
Outcome(s)	Measure(s)	Result(s)	Target(s)
Organizational capacity and sound management practices to ensure efficient and effective conduct of meetings.	Each Councillor serves a one month term as Deputy Mayor and another as Acting Mayor.	To be determined	To ensure that the roles of Deputy Mayor and Acting Mayor are filled throughout the year.

### Attachments

1. Deputy and Acting Mayor Terms - October 6, 2020, to the 2021 Organizational Meeting of Council