

### Summary of Changes

**TABLE 1** - This table deals with changes to the name of the “Edmonton Transit System Advisory Board” to “Edmonton Transit Service Advisory Board” as requested by the Board

<b>Actions in Bylaw 18930</b>	<b>Current Wording in Bylaw 16929</b>	<b>Comments</b>
2. Bylaw 16929 is renamed “The Edmonton Transit Service Advisory Board Bylaw”	Bylaw 16929 Edmonton Transit System Advisory Board Bylaw	Title of Bylaw Changes “System” to “Service” to match the name of the service
3. Section 1 is amended by deleting and replacing “Edmonton Transit System Advisory Board” with “Edmonton Transit Service Advisory Board”	Section 1 The purpose of this bylaw is to continue the Edmonton Transit System Advisory Board established by Bylaw 12454, as a committee of Council.	Section 1 is amended by replacing “System” with “Service” in the name of the board
4. Section 2(b) is amended by deleting and replacing “Edmonton Transit System Advisory Board” with “Edmonton Transit Service Advisory Board”	Section 2(b) “Board” means the Edmonton Transit System Advisory Board continued under this bylaw;	Section 2(b) is amended by replacing “System” with “Service” in the name of the board
6. Section 4 is amended by deleting and replacing “Edmonton Transit System Advisory Board” with “Edmonton Transit Service Advisory Board”	Section 4 The Edmonton Transit System Advisory Board established under Bylaw 12454 is continued as a committee of Council.	Section 4 is amended by replacing “System” with “Service” in the name of the board

**TABLE 2** - This table outlines the changes being made to eliminate duplication and align with the Council Committees Bylaw and Council Procedures Bylaw.

<b>Actions in Bylaw 18930</b>	<b>Current Wording in Bylaw 16929</b>	<b>Comments</b>
5. Deletes section 2(f)	Section 2(f) “FOIP Act” means the <i>Freedom of Information and Protection of Privacy Act</i> , RSA 2000 cF-25;	Deleted. No longer needed in establishing bylaws as the words “FOIP Act” no longer occur in bylaw
5. Deletes section 2(g)	Section 2(g) “FOIP Head” means the individual or group of individuals appointed by the Board to perform the powers and duties and exercise the functions of the FOIP Act authority for the Board;	Deleted. No longer needed in establishing bylaws as “FOIP Head” is defined in Bylaw 18155 Council Procedures Bylaw
5. Deletes section 2(j)	Section 2(j) “Procedures and Committees Bylaw” means the City’s Procedures and Committees Bylaw, Bylaw 12300;	Deleted as the Procedures and Committees Bylaw 12300 was repealed
7. Deletes section 9	Section 9 The Mayor will not be a member.	Deleted as Section 5(2) of Bylaw 18156 the Council Committees Bylaw states that the Mayor will not be a member of a Council Committee.
7. Deletes section 13	Section 13 The Board will annually elect a chair and vice-chair from its members.	Deleted as Section 6 of Bylaw 18156 the Council Committees Bylaw requires that a chair and vice-chair be appointed annually.
7. Deletes section 14	Section 14 The chair may serve as the Board’s chair for up to three consecutive one year terms.	Deleted to align with the Council Committees Bylaw, which doesn’t set a limit on the number of terms a chair can serve.

7. Deletes section 15	Section 15 The chair will preside at meetings, present the Board's reports to Council, and perform the duties required of the chair by Council policies, but if the chair is unable to perform the chair's duties, the vice-chair will perform them.	Deleted as the role of the chair is set out in Section 11 of the Council Committees Bylaw and Section 41 of the Council Procedures Bylaw.
7. Deletes section 18	Section 18 Quorum for Board meetings is met by the attendance of a majority of the Board's members.	Deleted as the quorum for council committees is set out in Section 14 of Bylaw 18155 the Council Procedures Bylaw.
7. Deletes section 19	Section 19 Members may, if necessary, attend meetings by telephone by following the procedures for participation by way of a communication facility in the manner permitted by the Municipal Government Act and Schedule "C" to the Procedures and Committees Bylaw, and attendance by telephone will be counted toward quorum.	Deleted as Schedule A to Bylaw 18155 the Council Procedures Bylaw provides the rules around remote electronic participation.
7. Deletes section 20	Section 20 The Board will follow the meeting procedures set out in the Procedures and Committees Bylaw, or as otherwise directed by the chair.	Deleted as the Procedures and Committees Bylaw 12300 has been rescinded and the Council Procedures Bylaw applies to all council committees
7. Deletes section 21	Section 21 Members will vote by show of hands, or by stating "yes" or "no" at the conclusion of a vote if participating by telephone, unless the chair directs otherwise.	Deleted as Section 47 of the Council Procedures Bylaw 18155 sets out the rules around voting.

7. Deletes section 22	Section 22 Board meetings will be held in public, with notice to the public, unless the meeting is closed for reasons permitted by the Municipal Government Act.	Deleted as Section 16 of the Council Procedures Bylaw sets out the rules around closed meetings.
7. Deletes section 23	Section 23 The Board will appoint a FOIP Head and adopt a FOIP fee schedule as required by the FOIP Act.	Deleted as Council Procedures Bylaw sets out that the City Manager is the FOIP Head of Council Committees.
7. Deletes section 24	Section 24 The Board may establish sub-committees comprised of its members and non-members to work on matters within the scope of its mandate, but sub-committees will be chaired by a member and report to the Board.	Deleted as Section 12 of the Council Committees Bylaw allows for the establishment of sub-committees and does not require that sub-committees be chaired by a member of the council committee.
7. Deletes section 25	The City Manager will perform the following duties and functions for the Board: <ul style="list-style-type: none"> <li>(a) Publish the Board's meeting schedule and notices;</li> <li>(b) Provide technical, administrative, meeting space, meeting management and other supports to the Board as required for its meetings;</li> <li>(c) Manage the Board's minutes and records;</li> <li>(d) Provide City information or records to the Board about matters within its mandate if requested, subject to the FOIP Act and other confidentiality requirements;</li> </ul>	Deleted as Section 7 of the Council Committees Bylaw states that "the City Manager will provide administrative and other support, including meeting facilities and equipment, to allow a Standing Committee or Council Committee to fulfill its mandate".  Various sections in the Council Procedures Bylaw address the role of the City Manager with regard minutes, agendas, meeting notices, FOIP, etc.

	<p>(e) Present budget requests for the Board during the City's budget process;</p> <p>(f) Facilitate the preparation of Board reports to Council through the designated Standing Committee; and</p> <p>(g) Serve as the Board's FOIP Head until such a time as it passes a resolution appointing a FOIP Head in the manner required by the FOIP Act, but may with the City Manager's consent, appoint the City Manager.</p>	
7. Deletes section 26	Section 26 Schedule "A" entitled Legislative References is attached to and forms part of this bylaw.	Deleted as no longer required.
7. Deletes section 27	Section 27 At least once per year the Board will report to Council through its designated Standing Committee for review of its work plan, to update Council on its progress and initiatives, and to provide information or recommendations on issues and matters within its mandate.	Deleted as Section 10 of the Council Committees Bylaw requires council committees to report annually to Council for review of their work plans.
7. Deletes section 28	Section 28 Not later than July 31, 2017, the Committee will prepare a report on the work done by the Board during the sitting Council's term to assist Council to determine whether Council continues to require the Board, and if so, whether changes to its bylaw are required.	Deleted as date has passed and Council Committees report annually to Council
8. Deletes	Section 29	Deleted - wording no

**Attachment #2**

Schedule A	Bylaw 12454 is repealed.	longer required in this bylaw
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