

Changes to the 2020 Council Calendar

Recommendation

1. That Agenda Review Committee meetings be scheduled on November 10, 2020 and December 1, 2020, from 9:00 a.m. - 9:30 a.m.
2. That the November 17, 2020, Agenda Review Committee meeting (9:00 a.m. - 9:30 a.m.), be cancelled.
3. That an Emergency Advisory Committee meeting be held on November 19, 2020, from 9:30 a.m. - noon.
4. That the December 4, 2020, Inter-municipal and Regional Development Committee meeting (1:30 p.m. - 5:30 p.m.) be cancelled.
5. That the December 3, 2020, Utility Committee meeting be rescheduled to December 4, 2020, from 1:30 p.m. - 5:30 p.m.
6. That a City Council meeting be held on December 3, 2020, from 9:30 a.m. - 9:30 p.m., for a non-statutory public hearing on the Fall 2020 Supplemental Budget Adjustments.
7. That the orders of the day for the December 7, 2020, City Council meeting be changed to adjourn at 9:30 p.m.
8. That the December 9, 2020, City Council meeting (9:30 a.m. - noon) be cancelled.
9. That the December 10, 2020, City Council continuation meeting (9:30 a.m. - 5:30 p.m.) be cancelled.
10. That the orders of the day for the December 9/11, 2020, City Council Budget Adjustment meeting be as follows:
 - December 9, 2020, from 9:30 a.m. - 9:30 p.m
 - December 11, 2020, from 9:30 a.m. - 9:30 p.m. (if required)
11. That an Emergency Advisory Committee meeting be held on December 10, 2020, from 3:45 p.m. - 5:30 p.m.

Executive Summary

This report recommends changes to the 2020 Council and Committee Calendar to adjust Agenda Review Committee meeting dates for the remainder of 2020, to add two

Emergency Advisory Committee meetings and to schedule additional time for Fall 2020 Supplement Budget deliberations.

Report

Agenda Review Committee meetings are recommended for November 10 and December 1 to continue the current rotation of weekly meetings. The November 17 Agenda Review Committee meeting may be cancelled as the following week is Council recess and there will be no agendas to review.

Emergency Advisory Committee meetings are recommended for November 19 and December 10 to provide COVID-19 updates.

As there is no continuation meeting scheduled for the December 7 City Council meeting, a change of orders to the day to adjourn at 9:30 p.m. is recommended to ensure sufficient time to deal with the agenda.

Based on attendance at past budget non-statutory public hearings and Administration's plan to provide additional operating budget information details (see the October 19, 2020, Financial and Corporate Services report FCS00087) the following changes are recommended to schedule additional time for budget adjustment deliberations:

- Cancel the December 4 Inter-municipal and Regional Development Committee meeting
- Move the December 3 Utility Committee meeting to December 4 from 1:30 p.m. - 5:30 p.m.
- Schedule a City Council meeting for a non-statutory public hearing on the Fall 2020 Supplemental Budget Adjustments on December 3 from 9:30 a.m. - 9:30 p.m.
- Change the orders of the day for the December 9/11 City Council meeting as follows:
 - December 9, 2020, from 9:30 a.m. - 9:30 p.m.
 - December 11, 2020, from 9:30 a.m. - 9:30 p.m. (if required)

If these changes are approved, the timeline for budget adjustment deliberations will be as follows:

- November 12: Budget adjustment reports are released
- November 16/18/20 City Council meeting: Budget adjustment reports are presented to City Council, including and overview presentation from Administration and one round of questions for Councillors
- December 3 (9:30 a.m. - 9:30 p.m.): Non-statutory public hearing
- December 9/11 City Council meeting (9:30 a.m. - 9:30 p.m.): Budget adjustment deliberations