

# GEF Seniors Housing Candidate Shortlisting Process

## Recommendation

That Executive Committee recommend to City Council:

That an ongoing partial exemption from section 14(e) of City Policy C575C, Agencies, Boards, Committees and Commissions, be granted to allow both the GEF Seniors Housing Board and the GEF Governance Committee to review applications and recommend to Executive Committee a shortlist of candidates for appointment to the the GEF Seniors Housing Board.

## Executive Summary

The GEF Seniors Housing Board has requested an ongoing partial exemption from section 14(e) of City Policy C575C, Agencies, Boards, Committees and Commissions, to allow the GEF Governance Committee to review applications and recommend a shortlist of candidates to Executive Committee. Currently, only the Board Chair is permitted to do so.

## Report

The Greater Edmonton Foundation was established by the Province of Alberta through Order in Council No. H:158/95. This Order was last updated by Ministerial Order No. H:024/20, which changed the name of the Greater Edmonton Foundation to GEF Seniors Housing.

Under the amended Ministerial Order, the management body is governed by a board, comprised of a maximum of nine members appointed by the Council of the City of Edmonton. City Council has appointed nine citizens to the GEF Seniors Housing Board for variable terms of up to three years.

Currently, the selection process set out in City Policy C575C, Agencies, Boards, Committees and Commissions, allows the GEF Seniors Housing Board Chair to review applications and recommend a shortlist of applicants to Executive Committee. Section 14(e) of City Policy C575C reads:

For decision-making City and External Agencies, the chair will, and for advisory committees, the chair may, review applications and attend the Standing

Committee meeting at which shortlisting will be completed, in order to respond to any questions the Standing Committee may have.

In a letter from the GEF Seniors Housing Board Chair (Attachment 1), the Board asks for an ongoing partial exemption from section 14(e) of City Policy C575C to also allow the members of the GEF Governance Committee to participate in the review of applications. The Board feels that including members of the GEF Governance Committee in the selection process “will allow GEF to offer collectively a broader understanding of the skills and personal attributes of prospective Board Members”.

The GEF Governance Committee consists of three members, including the Board Chair. The purpose of the Governance Committee is to provide a forum for deliberation regarding governance-related matters, including succession planning and composition analysis.

The Chair of the GEF Seniors Housing Board will continue to be the only person who attends Executive Committee meetings at which shortlisting of candidates is completed. The exemption sought here relates only to that portion of section 14(e) that deals with the review of applications.

The next recruitment campaign for GEF Seniors Housing Board will be in January 2021.

### **Attachment**

1. Letter from GEF Seniors Housing - Shortlisting Process