

**THE CITY OF EDMONTON  
BYLAW 19555  
CITY AUDITOR RECRUITMENT COMMITTEE BYLAW**

Edmonton City Council enacts:

**PART I - INTERPRETATION**

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|---------------------------------|---|---|
| <b>PURPOSE</b>                  | 1 | The purpose of this bylaw is to establish the City Auditor Recruitment Committee as a temporary council committee, and to establish its membership and mandate.   |
| <b>DEFINITIONS</b>              | 2 | <p>(1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the <i>Municipal Government Act</i>, RSA 2000, c M-26.</p> <p>(2) In this bylaw:</p> <ul style="list-style-type: none"><li>(a) “<b>City</b>” means The City of Edmonton;</li><li>(b) “<b>City Auditor</b>” means the designated officer appointed pursuant to the City Auditor Bylaw, Bylaw 12424;</li><li>(c) “<b>Council</b>” means the City’s council;</li><li>(d) “<b>Councillors</b>” means the City’s councillors, excluding the Mayor; and</li><li>(e) “<b>Mayor</b>” means the City’s chief elected official.</li></ul> |
| <b>RULES FOR INTERPRETATION</b> | 3 | The marginal notes and headings in this bylaw are for ease of reference only.   |

**PART II - MANDATE**

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|----------------|---|--|
| <b>MANDATE</b> | 4 | <p>The mandate of the City Auditor Recruitment Committee will be to oversee the recruitment of a new City Auditor by:</p> <ul style="list-style-type: none"><li>(a) approving the appointment of an external recruitment firm;</li><li>(b) providing direction to the external recruitment firm on</li></ul> |
|----------------|---|--|

the development of a position description;

- (c) recommending to Council a position description for the role of the City Auditor;
- (d) receiving updates from the external recruitment firm on the recruitment process;
- (e) reviewing the list of candidates developed by the external recruitment firm;
- (f) developing and recommending to Council a list of candidates for a final interview by Council;
- (g) approving the interview questions;
- (h) recommending a candidate to Council for appointment as City Auditor;
- (i) approving the negotiating mandate for the City Auditor's employment agreement; and
- (j) recommending a final proposed employment agreement to Council.

**PROCEDURES & AUTHORITIES**

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The City Auditor Recruitment Committee will follow all procedures and has all the authorities as if it was designated a Standing Committee under the Council Committees Bylaw, Bylaw 18156.

**PART III - MEMBERSHIP**

**MEMBERSHIP**

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- (1) The City Auditor Recruitment Committee will be comprised of:
  - (a) the Mayor; and
  - (b) four Councillors appointed by Council.
- (2) Immediately following the coming into force of this section, Council must appoint four Councillors to the City Auditor Recruitment Committee.

**TERM**

7

Members will be appointed for the duration of the term of the

City Auditor Recruitment Committee.

**CHAIR**

- 8 (1) The Mayor will be the chair of the City Auditor Recruitment Committee.
- (2) At its first meeting, the City Auditor Recruitment Committee will appoint a vice-chair from among its members.

**PART IV - GENERAL**

**EXEMPTIONS**

9 Sections 4(2), 4(3), 5(2), 6, and 10 of the Council Committees Bylaw, Bylaw 18156, do not apply to the City Auditor Recruitment Committee.

**REPEAL**

10 This bylaw will be automatically repealed once Council passes a motion appointing a new City Auditor.

Read a first time

Read a second time

Read a third time

SIGNED AND PASSED

THE CITY OF EDMONTON

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MAYOR

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CITY CLERK