

Edmonton Federation of Community Leagues

Request to Reallocate Council-approved Funds

Recommendation

That Community and Public Services Committee recommend to City Council:

That the Edmonton Federation of Community League's request to reallocate \$78,000, as outlined in the January 20, 2021, Citizen Services report CS00199, be approved.

Executive Summary

The Edmonton Federation of Community Leagues is seeking approval to reallocate \$78,000 currently earmarked for the outdoor rink roof project to two new initiatives: the development of a database for community league assets and the subscription and use of a campaign manager tool that would provide leagues with grant information to consider applying on. As the funds were previously allocated for an outdoor rink roof pilot, no additional funding is required.

Report

In 2006, City Council approved an annual increase of \$60,000 to the operating budget for five years to assist community leagues with the cost of conducting facility condition assessments. The Edmonton Federation of Community Leagues administered the program and Administration hired a consultant to conduct several assessments between 2007 and 2009. The remaining leagues did not qualify for the program and at the end of the five-year period, \$234,000 remained unspent. In 2010, Administration hired an external consultant to conduct visual assessments of the remaining community league buildings to ascertain the condition of those facilities.

In 2012, City Council approved a request from the Edmonton Federation of Community Leagues to reallocate the remaining \$234,000 equally to three projects: Solar Energy Conservation, an outdoor rink roof pilot project, and the Edmonton Federation of Community League 100th Anniversary Plaza project. Though several attempts were made to pursue a rink roof project, the project was put on hold and the \$78,000 of funding for it remained in the Edmonton Federation of Community Leagues' account.

The Edmonton Federation of Community Leagues is requesting that City Council approve reallocating the unspent \$78,000 for two key projects.

Project 1: Review of Assessment Reports and Conduct Further Inspections

The Edmonton Federation of Community Leagues would hire a company to do a desktop review of the assessment reports from 2007 to 2009 and compare this to Community League Infrastructure Program allocations over the past 10 years. This would be followed by inspections of halls to create progress reports that would help Edmonton Federation of Community Leagues and the City more accurately identify the level of investment indicated for Community League Investment Program funding in future years. The information would be entered into a database to track league assets. Repairs and renovations would also be tracked in this database by league board members with assistance from the Edmonton Federation of Community Leagues staff to ensure accuracy. The information would be included in the Edmonton Federation of Community Leagues online learning portal for league board members to help them understand how to use the database as well as the importance of maintaining records of facility conditions. Ideally, they will build upon the existing Community Asset Infrastructure Database. Implementation of the proposed database is estimated to cost an initial \$55,000 with an annual operating cost of approximately \$1,200.

If the \$55,000 reallocation for the database is approved, Administration would request access to relevant information and/or specified reports to help inform future decisions such as funding levels for the Community League Infrastructure Program.

Project 2: Grants Database Subscription

The Edmonton Federation of Community Leagues would like to add a requirement for community leagues to sign up for a grants database and campaign manager tool called Grant Advance, which would support Edmonton Federation of Community Leagues' funding initiatives. If approved by the Edmonton Federation of Community Leagues' membership, the cost for 2021 would be \$120 for each league. The Edmonton Federation of Community Leagues would reallocate \$23,000 of the rink roof pilot project to subsidize the annual fee for the first year for each league. If a league wishes to sign up for the full account on their own, they would receive a \$120 credit from the Edmonton Federation of Community Leagues. The Edmonton Federation of Community Leagues believes that Grant Advance would create an opportunity for members to consider alternative funding sources and be especially helpful to those with limited experience in grant application writing.

Budget/Financial Implications

As the funds were previously allocated for an outdoor rink roof pilot project, no additional funding is required. If City Council does not approve the reallocation of

funding, Administration could request the Edmonton Federation of Community Leagues return the funds to the City.

Public Engagement

No public engagement was conducted for this report.

Corporate Outcomes and Performance Management

Corporate Outcome(s): Edmontonians are connected to the city in which they live, work and play			
Outcome(s)	Measure(s)	Result(s)	Target(s)
Accountability and transparency	Number of community leagues accessing the CLIP grant	2018 - 48 2019 - 52 2020 - 43	TBD

Risk Assessment

Risk Element	Risk Description	Likelihood	Impact	Risk Score (with current mitigations)	Current Mitigations	Potential Future Mitigations
If recommendation is approved						
Security	Misappropriation of information collected from the leagues	2 - Unlikely	2 - Moderate	4 - Low	Administration will have access to database information	
If recommendation is not approved						
Property damage	Damages to facilities due to the delayed assessment of assets	4 - Likely	3 - Major	12 - Medium	Assessments and City grant funding	

Others Reviewing this Report

- M. Persson, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- J. Meliefste, Acting Deputy City Manager, Integrated Infrastructure Services
- C. Owen, Deputy City Manager, Communications and Engagement
- B. Andriachuk, City Solicitor