Memorandum

October 1, 2020   Reference No. OCC-2020-025

To: City Council

From: Aileen Giesbrecht, City Clerk

Copy: Executive Leadership Team

Subject: **Council and Committee Meeting Statistics**

Open Data

As part of the commitment to open government, the following information regarding Council and Committee meetings is available on Open Data based on the approved minutes:

  a. Meeting: This dataset includes meeting type, date, time, and location.
  b. Attendance: This dataset shows whether a Councillor was present for a meeting.[1] In SIRE, this was only recorded for a body of which they were a member.
  c. Agenda items: This dataset includes all items on agendas, including category headers (e.g. Call to Order, Reports, Motions Pending).
  d. Motions: This dataset includes all motions, the mover and seconder, and whether each was carried or failed.
  e. Voting: This dataset includes each Councillor's vote on each item.[2]

Additional Meeting Information

To supplement the statistics in Open Data, the Office of the City Clerk collects additional information. A quick summary of data from the last five years follows.

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[1] In SIRE, this was only recorded for a body of which they were a member. eSCRIBE records whether a Councillor was absent or present at a meeting and does not differentiate whether they were required to be present (i.e., whether they are a voting member of the committee). This may require some filtering, coding, or other changes to what is displayed in Open Data.

[2] Note that information from SIRE included 'absent' as a vote, but in eSCRIBE absent votes show up as omissions.

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Meetings
2020	634	102	**736**	692	375.5	**82[3]**
2019	1331	137	**1468**	1396	665.75	**147**
2018	1584.5	208.5	**1793**	1353	704.25	**150**
2017	1280	156	**1436**	989	478.96	**120**
2016	1243	134	**1377**	773	455.96	**142**
2015	1477	183	**1660**	1207	556.7	**133**

Information for Standing Committees

The data below includes the meetings that were originally scheduled and/or planned based on the original Council Calendar approved in October 2019, but adjusted as a result of the COVID-19 Pandemic.

Audit Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Meetings	Planned meetings in 2020 (to Sept. 15)
2020	19	8	**27**	0	4	**3**	7
2019	42	4	**46**	0	8.25	**7**	
2018	41.5	12.5	**54**	24	21.35	**10**	
2017	34	8	**42**	2	11	**9**	
2016	41	9	**50**	0	10.36	**11**	
2015	37	6	**43**	6	16.5	**7**	

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[3] As of September 15, 2020. Based on the original Council Calendar approved in October 2019, there would have been 117 meetings by September 15 and 148 total in 2020. Due to COVID-19 that schedule has been drastically adjusted. Between January 1 and September 15, 2020, there were 82 meetings, and as of September 30, 2020, assuming no changes to the schedule, there will have been 133 meetings total in 2020.

Audit Selection Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	0	2	**2**	0	1.55	**2**	2
2016	0	1	**1**	0	1.25	**1**	
2015	0	1	**1**	0	0.05	**1**	

City Council

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	318	59	**377**	175	210.25	**25**	27
2019	410	74	**484**	61	222.5	**33**	
2018	455	82	**537**	197	222.25	**31**	
2017	389	78	**467**	59	129.55	**24**	
2016	384	63	**447**	75	139.25	**28**	
2015	482	98	**580**	60	161	**29**	

City Council Public Hearing

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	150	0	**150**	392	57.25	**12**	14
2019	337	0	**337**	708	97	**20**	
2018	314	0	**314**	511	72.55	**19**	
2017	289	0	**289**	589	77.75	**17**	
2016	227	0	**227**	273	40.3	**17**	
2015	296	2	**298**	580	83.45	**17**	

City Manager and City Auditor Performance Evaluation Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	3	3	**6**	2	1.75	**2**	2
2019	0	6	**6**	0	3.25	**4**	
2018	0	8	**8**	0	5.25	**6**	
2017	0	2	**2**	0	1.7	**2**	
2016	0	6	**6**	2	4.5	**5**	
2015	0	7	**7**	1	4.7	**5**	

Code of Conduct Sub-Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	2	1	**3**	0	1	**1**	0
2019	3	0	**3**	0	3	**1**	
2018	11	3	**14**	1	28	**8**	

Community and Public Services Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	50	12	**62**	33	16.4	**7**	19
2019	185	14	**199**	224	111.25	**22**	
2018	220	48	**268**	205	98.9	**20**	
2017	167	24	**191**	148	89.01	**19**	
2016	76	3	**79**	84	42	**9**	
2016[4]	106	10	**116**	83	36.75	**17**	
2015	144	10	**154**	107	54.25	**21**	

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[4] Committee was formerly known as Community Services

Council Services Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	8	1	**9**	0	1	**1**	1
2019	27	0	**27**	0	9.5	**4**	
2018	14	3	**17**	0	11.5	**4**	
2017	14	0	**14**	0	6.75	**5**	
2016	6	2	**8**	0	3.3	**3**	
2015	9	2	**11**	3	4	**3**	

Emergency Advisory Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	30	6	**36**	0	43.5	**16**	2
2019	1	1	**2**	0	4	**2**	

Executive Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	35	5	**40**	21	17.9	**6**	18
2019	153	28	**181**	163	98.5	**23**	
2018	225	22	**247**	219	114.45	**19**	
2017	161	32	**193**	56	75.25	**20**	
2016	238	27	**265**	167	103	**23**	
2015	279	21	**300**	370	145.5	**23**	

Inter-municipal and Regional Development Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	4	3	**7**	0	1.75	**1**	5
2019	2	3	**5**	0	4.25	**4**	
2018	7	18	**25**	0	9	**7**	
2017	3	1	**4**	0	2.5	**1**	

* IRDC was created in 2017

LRT Governance Board

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2016	6	4	**10**	0	3.5	**2**	
2015	11	24	**35**	1	11.5	**7**	

Transportation Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2016	73	3	**76**	31	32.25	**11**	
2015	193	8	**201**	78	63.25	**15**	

Urban Planning Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	11	2	**13**	68	17.65	**5**	17
2019	126	5	**131**	220	80	**19**	
2018	246	12	**258**	158	80.75	**19**	
2017	181	10	**191**	134	73.45	**18**	
2016	42	2	**44**	55	23	**7**	

Utility Committee

	Public Items	Private Items	Total Items	Speakers	Meeting Hours	Number of Meetings	Planned meetings in 2020 (to Sept. 15)
2020	4	0	**4**	1	1.5	**1**	3
2019	45	2	**47**	20	24.25	**8**	
2018	51	0	**51**	38	40.25	**7**	
2017	42	1	**43**	1	12	**5**	
2016	44	4	**48**	3	16.5	**8**	
2015	26	4	**30**	1	12.5	**5**	

Speakers at Budget Non-Statutory Public Hearings

	Number of Speakers
2020	TBD
2019	40
2018	122
2017	25
2016	17
2015	36