

Attachment #4 - Professional Services Change Orders Summary

Table 1. Number of Change Orders (2015 to 2019)

	2015		2016		2017		2018		2019	
	Planned	Unplanned	Planned	Unplanned	Planned	Unplanned	Planned	Unplanned	Planned	Unplanned
Citizen Services	22	15	19	16	20	3	3	6	8	6
City Operations	21	9	27	6	14	12	16	12	18	14
Communications and Engagement	0	5	0	6	0	3	18	2	10	2
Employee Services	24	1	20	6	3	1	8	2	7	5
Financial and Corporate Services	14	36	14	8	21	3	16	6	59	16
Integrated Infrastructure Services	10	10	19	12	26	11	35	29	38	31
Urban Form and Corporate Strategic Development	4	30	4	14	2	21	2	13	10	22
Office of the City Manager	0	1	0	1	1	2	6	0	2	2
Office of the City Auditor	0	0	1	0	1	0	0	0	1	0
Grand Total	95	107	104	69	88	56	104	70	153	98

Note: Change orders, commonly referred to as contract amendments across the Corporation, are approved in contracts when work is added, removed, or modified from an original contract. Examples of contract amendments that would regularly occur include additional time periods for services, broadening the scope of work identified as a

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possibility during the initial procurement phase, and amending contract completion dates. These types of changes are referred to as planned changes when they are anticipated in the planning phase of the contract.

An unplanned contract amendment can occur when something is not anticipated during the contract negotiation and award, and may require an amending agreement/contract, and/or an increase in the target value of the contract. An example was when the City of Edmonton transitioned drainage services to EPCOR in 2017; all of the contracts used by drainage services were amended to assign the agreements to EPCOR. In other cases, unplanned contract amendments may be the result of unexpected site conditions that require additional investigation and engineering studies during a capital construction project; changes in strategy that require a project to reassess its functional program or overall direction as well as other changes that require greater coordination based on results from public engagement.

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Table 2. Total Dollar Value Exceeded of Original Contract by Department (2015 to 2019)

Table 2a. Citizen Services

Citizen Services			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$3,318,224	\$3,647,495	\$6,965,719
2016	\$2,283,200	\$218,504	\$2,501,704
2017	\$6,674,979	\$27,200	\$6,702,179
2018	\$239,296	\$102,943	\$342,239
2019	\$1,964,303	\$395,689	\$2,359,992
Total - 2015-2019	\$14,480,002	\$4,391,831	\$18,871,832

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Table 2b. City Operations

City Operations			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$11,227,516	\$546,508	\$11,774,024
2016	\$4,759,373	\$30,141,333	\$34,900,706
2017	\$2,677,198	-\$28,619,107	-\$25,941,909
2018	\$7,633,619	\$2,598,163	\$10,231,782
2019	\$7,665,487	\$793,620	\$8,459,107
Total - 2015-2019	\$33,963,194	\$5,460,517	\$39,423,710

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Table 2c. Communications and Engagement

Communications and Engagement			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$0	\$164,732	\$164,732
2016	\$0	\$177,199	\$177,199
2017	\$0	\$63,775	\$63,775
2018	\$12,832,738	\$32,886	\$12,865,624
2019	\$899,380	\$61,500	\$960,880
Total - 2015-2019	\$13,732,118	\$500,092	\$14,232,210

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Table 2d. Employee Services

Employee Services			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$546,743	\$30,300	\$577,043
2016	\$7,538,947	\$172,717	\$7,711,664
2017	\$856,143	\$70,000	\$926,143
2018	-\$957,648	\$391,619	-\$566,029
2019	\$3,899,616	\$1,338,095	\$5,237,712
Total - 2015-2019	\$11,883,801	\$2,002,731	\$13,886,532

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Table 2e. Financial & Corporate Services

Financial and Corporate Services			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$3,060,310	\$2,053,808	\$5,114,118
2016	\$16,835,842	\$478,483	\$17,314,325
2017	\$17,622,933	\$21,220	\$17,644,153
2018	\$14,894,833	\$3,176,585	\$18,071,418
2019	\$7,399,898	\$1,207,545	\$8,607,443
Total - 2015-2019	\$59,813,816	\$6,967,640	\$66,781,456

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Table 2f. Integrated Infrastructure Services

Integrated Infrastructure Services			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$6,636,331	\$846,990	\$7,483,321
2016	\$57,252,230	\$5,083,123	\$62,335,353
2017	\$26,314,713	\$1,135,144	\$27,449,857
2018	\$44,210,145	\$9,062,242	\$53,272,387
2019	\$38,499,166	\$16,455,708	\$54,954,874
Total - 2015-2019	\$172,912,585	\$32,583,207	\$205,495,792

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Table 2g. Urban Form and Corporate Strategic Development

Urban Form and Corporate Strategic Development			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$813,238	\$3,272,685	\$4,085,923
2016	\$679,299	\$326,121	\$1,005,420
2017	\$9,300,000	\$785,900	\$10,085,900
2018	\$630,000	\$490,221	\$1,120,221
2019	-\$310,735	\$1,953,609	\$1,642,874
Total - 2015-2019	\$11,111,802	\$6,828,537	\$17,940,339

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Table 2h. Office of the City Manager

Office of The City Manager			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$0	\$78,000	\$78,000
2016	\$0	\$5,500	\$5,500
2017	\$50,000	\$160,839	\$210,839
2018	\$729,173	\$0	\$729,173
2019	\$55,000	\$93,000	\$148,000
Total - 2015-2019	\$834,173	\$337,339	\$1,171,512

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Table 2i. Office of the City Auditor

Office of The City Auditor			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$0	\$0	\$0
2016	\$50,000	\$0	\$50,000
2017	\$50,000	\$0	\$50,000
2018	\$0	\$0	\$0
2019	\$65,000	\$0	\$65,000
Total - 2015-2019	\$165,000	\$0	\$165,000

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Table 2j. Summary Statistics

Total - All Professional Services Contracts			
Fiscal Year	Planned	Unplanned	Sub-Total
2015	\$20,097,019	\$16,145,860	\$36,242,879
2016	\$35,414,752	\$90,587,119	\$126,001,871
2017	\$46,145,280	-\$8,954,343	\$37,190,936
2018	\$64,989,058	\$31,077,757	\$96,066,815
2019	\$39,378,853	\$43,057,029	\$82,435,882
Total - 2015-2019	\$206,024,962	\$171,913,421	\$377,938,383