



**CITY OF EDMONTON**

**BYLAW 17431**

**ENERGY TRANSITION CLIMATE RESILIENCE  
COMMITTEE BYLAW**

**(CONSOLIDATED ON NOVEMBER 5, 2019)**

**THE CITY OF EDMONTON**

**BYLAW 17431**

**ENERGY TRANSITION ADVISORY COMMITTEE BYLAW**

Whereas pursuant to:

Section 145 of the *Municipal Government Act*, RSA 2000, c. M-26, Council may pass bylaws to establish committees of Council and the procedural and conduct rules that will govern them;

Section 203 of the *Municipal Government Act*, Council may delegate any of its powers, duties and functions to a committee of Council, the chief administrative officer or a designated officer except for the items expressly specified in that section;

Section 154 of the *Municipal Government Act*, the Mayor is a member of all committees of Council unless expressly excluded;

Edmonton City Council enacts:

**PART I - PURPOSE, DEFINITIONS AND INTERPRETATION**

- |                    |       |  |
|--------------------|-------|--|
| <b>PURPOSE</b>     | 1     | The purpose of this bylaw is to establish the Energy Transition Climate Resilience Committee. (S.3, Bylaw 18881, October 8, 2019)  |
| <b>DEFINITIONS</b> | 2     | In this bylaw, words have the meaning stated in this section, and if not defined here, have the same meaning as provided by the Municipal Government Act;  |
|                    | (a)   | Deleted (S.4, Bylaw 18881, October 8, 2019);   |
|                    | (b)   | “ <b>City</b> ” means the municipal corporation of the City of Edmonton  |
|                    | (c)   | “ <b>City Manager</b> ” means the chief administrative officer of the City or delegate;  |
|                    | (c.1) | “ <b>Climate Change Plans</b> ” means the climate change adaptation plan and climate change mitigation plan required by the <i>City of Edmonton Charter, 2018 Regulation</i> , Alta Reg 29/2018; (S.5, Bylaw 18881, October 8, 2019) |
|                    | (d)   | “ <b>Committee</b> ” means the Energy Transition Climate Resilience Committee established in this bylaw; (S.6, Bylaw   |

18881, October 8, 2019)

- (e) **“Council”** means the elected governing body of The City of Edmonton;
- (f) **“Energy Transition Strategy”** means the City’s energy transition strategy as set out in City Policy C585, Edmonton’s Community Energy Transition Strategy;
- (g) Deleted (S.7, Bylaw 18881, October 8, 2019);
- (h) Deleted (S.7, Bylaw 18881, October 8, 2019);
- (i) Deleted (S.7, Bylaw 18881, October 8, 2019);
- (j) **“member”** means a member of the Committee;
- (k) **“Municipal Government Act”** means the *Municipal Government Act*, RSA 2000, c. M-26;
- (l) Deleted (S.7, Bylaw 18881, October 8, 2019);
- (m) Deleted (S.7, Bylaw 18881, October 8, 2019);

**RULES FOR INTERPRETATION**

3 The following rules apply to interpretation of this bylaw:

- (a) Marginal notes and headings in this bylaw are for reference purposes only;
- (b) In the event of a conflict between a provision of this bylaw and an enactment, the enactment governs;
- (c) Any reference to an enactment, bylaw or policy includes all amendments or successor enactments, bylaws or policies, and any applicable regulations, orders, or procedures established pursuant to an enactment, bylaw or policy;
- (d) Actions authorized by this bylaw must be performed in compliance with all applicable enactments, bylaws, and City policies and procedures.

**PART II - ESTABLISHMENT, MANDATE AND TERMS OF REFERENCE**

**ESTABLISHMENT**

4 The Energy Transition Climate Resilience Committee is

established as a committee of Council. (S.8, Bylaw 18881, October 8, 2019)

**MANDATE**

5 The mandate of the Committee is to:

- (a) promote the Climate Change Plans and Energy Transition Strategy to each member's professional and community networks;
- (b) share with, and receive from the City Manager, information regarding the implementation of the Climate Change Plans and Energy Transition Strategy;
- (c) provide broad independent advice to Council about the Climate Change Plans and Energy Transition Strategy; and
- (d) assist Council in developing performance measures for the Climate Change Plans and Energy Transition Strategy.

(S.9, Bylaw 18881, October 8, 2019)

**TERMS OF REFERENCE**

6 The Committee will fulfill its mandate by:

- (a) receiving information from the public and experts regarding all aspects of the Climate Change Plans and Energy Transition Strategy;
- (b) conducting independent research to enhance information within the Committee's knowledge and input received from the public and experts;
- (c) working with the City Manager to share information with the City's administrative committees and working groups tasked with implementing the Climate Change Plans and Energy Transition Strategy;
- (d) forming specialized sub-committees to work on detailed aspects of the Climate Change Plans and Energy Transition Strategy as required;
- (e) developing reports and working papers to assist Council to:
  - (i) provide oversight to ensure that work on the Climate Change Plans and Energy Transition Strategy is streamlined and in keeping with its broad policy goals;
  - (ii) ensure implementation goals and targets are attained; and

(iii) create appropriate performance measures.

(S.10, Bylaw 18881, October 8, 2019)

### **PART III - MEMBERSHIP**

<b>COMPOSITION</b>	7	The Committee will be comprised of not more than 15 volunteer members appointed by Council in accordance with Council policies and procedures. (S.2, Bylaw 17636, April 19, 2016)
<b>MAYOR</b>	8	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>TERMS</b>	9	Members will be appointed at the pleasure of Council for terms of up to two years, but Council may elect to increase the length of any term.
<b>CONDUCT</b>	10	The Committee may establish its own rules to govern the conduct of its members as the Committee deems appropriate, and the Committee may ask Council to remove a member who breaches the Committee's conduct rules.
<b>CHAIR / VICE-CHAIR</b>	11	Deleted (S.11, Bylaw 18881, October 8, 2019)
	12	Deleted (S.2, Bylaw 19096, November 5, 2019)
	13	Deleted (S.11, Bylaw 18881, October 8, 2019)

### **PART IV - MEETINGS AND PROCEDURES**

<b>MEETINGS</b>	14	The Committee will, at least once per year, establish its meeting schedule and provide the meeting schedule to the City Manager.
	15	Regularly scheduled meetings may be moved or cancelled, and the chair may call special meetings, as long as the chair provides at least 48 hours' notice of the scheduling change to the City Manager.
<b>QUORUM</b>	16	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>TELEPHONE ATTENDANCE PROCEDURES</b>	17	Deleted (S.11, Bylaw 18881, October 8, 2019)
	18	Deleted (S.11, Bylaw 18881, October 8, 2019)

<b>VOTING</b>	19	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>PUBLIC</b>	20	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>FOIP ACT</b>	21	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>SUB-COMMITTEES</b>	22	Deleted (S.11, Bylaw 18881, October 8, 2019)

## **PART V - CITY MANAGER'S ROLE**

<b>ADMINISTRATIVE SUPPORT</b>	23	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>ADMINISTRATION WORK AND COMMITTEES</b>	24	The City Manager will keep the Committee apprised of the status of work undertaken by the administrative teams working on the implementation of the Climate Change Plans and Energy Transition Strategy, and act as a liaison between the Committee and administration as required. (S.12, Bylaw 18881, October 8, 2019)

## **PART VI GENERAL**

<b>OTHER REQUIREMENTS</b>	25	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>REPORTING</b>	26	Deleted (S.11, Bylaw 18881, October 8, 2019)
<b>REVIEW DATE</b>	27	Deleted (S.11, Bylaw 18881, October 8, 2019)

(NOTE: Consolidation made under Section 69 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 and Bylaw 16620 Section 16, and printed under the City Manager's authority)

Bylaw 17431, passed by Council November 17, 2015

### Amendments

- Bylaw 17636, April 19, 2016
- Bylaw 18881, October 8, 2019
- Bylaw 19096, November 5, 2019