

Council Committee Budgets

Recommendation

That the November 6, 2018, Financial and Corporate Services report CR_5934, be received for information.

Previous Council/Committee Action

At the November 6/7, 2018, City Council meeting, the following motion was passed:

That the November 6, 2018, Financial and Corporate Services report CR_5934, be postponed to the November 28, 2018, City Council Budget meeting.

At the October 23, 2018, Agenda Review Committee meeting, the November 6, 2018, Financial and Corporate Services report CR_5934 was re-routed from the October 31, 2018, Community and Public Services Committee meeting to the November 6, 2018, City Council meeting.

At the April 17/18, 2018, City Council meeting the following motion was passed:

That Administration provide a report that details the process used to develop and manage the budgets for Council committees (minus the Tribunals) and bring forward service packages for consideration by City Council during the fall 2018 Supplementary Operating Budget Adjustments.

Executive Summary

In general, budgets for Council committees, including Boards and Commissions, can be developed as follows:

- For committees that are governed by bylaw, Administration presents budget requests for the committee through the City's multi-year and supplemental budget adjustment process on an as-needed basis.
- Boards and Commissions follow the same process as City departments and bring forward budget requests through the multi-year and supplemental budget adjustment process.

Service packages, if any, will be submitted for Council's consideration during the deliberation process for the Proposed 2019-2022 Operating Budget.

Report

Each year, a number of committees report their activities, highlights and key accomplishments from the previous year to City Council. Part of this process is also to render accountability on the expenditures related to the budget (if applicable). The process for establishing budgets differs from committee to committee. In general, the City uses two different processes to develop the budgets:

- Council committees**
 Council Committees are governed by bylaw. The bylaws establish the committees, clarify mandates and outline the terms of reference. Bylaws establishing committees also include a section describing meetings, procedures, the role of the City Manager (Administration) and how to present budget requests to Council.
- Boards and Commissions**
 Administration provides Boards and Commissions with an overview of how departments develop their budgets and how to submit a service package during the budget process for Council’s consideration. The multi-year and supplemental budget adjustment process also includes a dedicated day to hear from Civic Agencies about their budget requests.

Attachment 1 provides a list of council committees, their budget process and how they are supported by Administration.

Corporate Outcomes and Performance Management

Corporate Outcome(s): The City of Edmonton has a resilient financial position; Edmontonians are connected to the City in which they live, work and play.			
Outcome(s)	Measure(s)	Result(s)	Target(s)
Budget is managed effectively	Budget versus Actual results	Operating budgets will accommodate the mandate of Council Committees.	Operating results are in line with the approved budget.

Attachment

1. Council Committees

Others Reviewing this Report

- G. Cebryk, Deputy City Manager, City Operations
- R. Smyth, Deputy City Manager, Citizen Services
- P. Ross, Acting Deputy City Manager, Urban Form and Corporate Strategic Development